



## Policy Title:

Program Policy Dissemination and Consistent Application Policy

## Policy Identifier:

A3.01

<b>Prepared by:</b> PA Program Faculty	Creation Date: 01/01/2026
<b>Reviewed by:</b> PA Program Executive Committee	Review Date: 01/01/2026
<b>Approved by:</b> PA Program Executive Committee	Effective Date: 01/01/2026
<b>Category:</b> Academic and Clinical Policies	

### ARC-PA Standards

A3.01

### Scope

University of South Carolina (USC) School of Medicine Columbia Physician Assistant (PA) program students.

### Policy Statement

The PA program is committed to transparency, equity, and consistency in the dissemination and application of all program policies. All policies will be published, maintained, and enforced uniformly across all individuals and settings associated with the program.

### Reason for Policy

To ensure compliance with ARC-PA Standard A3.01 by establishing that all program policies are published, readily accessible, and consistently applied to all students, principal faculty, staff, and the Program Director, regardless of location. The purpose of this policy is to promote transparency, consistency, and fairness in the dissemination and application of all PA Program policies.

### Definitions

**Program Policies-** Official rules, procedures, and expectations established by the PA program that govern students, faculty, staff, and program operations.

**Readily Available-** Accessible to all stakeholders at any time through official program platforms, without unnecessary barriers, and across all program locations.

**Consistently Applied-** Implemented and enforced uniformly for all students, faculty, staff, and the Program Director, regardless of role, location, or instructional setting.

## **Policy Guidelines**

### **1. Official Publication**

All program policies are published in official program documents, including but not limited to:

- Student Handbook
- Faculty and Staff Handbook
- Program website or learning management system

### **2. Accessibility**

Policies are made readily available through electronic platforms accessible at all program locations. Printed copies may be provided upon request.

### **3. Notification of Updates**

Stakeholders will be notified in a timely manner of any policy additions or revisions. Updated policies will include revision dates and be disseminated through official communication channels.

## **Consistent Application of Policies**

### **1. Uniform Enforcement**

All policies are applied consistently to all students, principal faculty, staff, and the Program Director, regardless of geographic location or instructional setting.

### **2. Equity and Non-Discrimination**

Policies are implemented in a fair and equitable manner without bias or preferential treatment.

### **3. Applicability Across Settings**

Policies apply equally across all environments, including classroom, clinical sites, and distance education settings.

## **Roles and Responsibilities**

### **1. Program Director**

Ensures all policies are current, published, and consistently applied.

### **2. Faculty and Staff**

Responsible for understanding, communicating, and enforcing program policies consistently.

### **3. Students**

Responsible for reviewing and adhering to all published program policies.

## **Oversight and Compliance**

- The program will periodically review policies and their application to ensure compliance with ARC-PA standards.
- Concerns regarding inconsistent application may be addressed through established program or institutional grievance procedures.

## **Documentation and Review**



- This policy will be reviewed regularly by program leadership to ensure continued compliance with accreditation standards and institutional policies.
- Revisions will be made as necessary and communicated to all stakeholders.

**Contacts**

Program Director  
USC School of Medicine Columbia  
Physician Assistant Program

**History**

<b>Date of Change</b>	<b>Change</b>
01/01/2026	Policy drafted into new template