UNIVERSITY OF SOUTH CAROLINA

SOUTH CAROLINA

UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
August 27, 2007

The Graduate School

The Graduate Council met on Monday, August 27, 2007 at 2:30p.m. in room 311 of the Byrnes Building with Dr. Jim Buggy presiding.

Graduate Council members present: Dr. Naomi Farber, Chair; Xiaomin Deng, Louise Jennings*, Gregory Hand, Scott Huebner, Zach Kelehear, Barry Markovsky, Andrew Shifflet (represented by William Rivers), Oggie Trifonov, George Voulgaris, and Lynn Zoch

Graduate Council members absent: Marianne Bickle, Louise Charlebois (resigned), Lucia Pirisi-Creek*, Irma Van Scoy

Graduate School Representatives: Dr. Jim Buggy, Stan Dubinsky, Dale Moore, Lynn Jackson

Provost Office Representative: Dr. Aileen Trainer

NOTE: These minutes will become final on October 8, 2007, if not challenged.

1.   **Chair's remarks** (Naomi Farber)
      Dr. Buggy called the meeting to order and introduced Dr. Farber as the new chair.
      She spoke of the GC's mission and emphasized its very significant role in faculty
      governance. Graduate Council committees make a very important contribution to
      council by deliberating on issues brought before council; council members were
      encouraged to volunteer for committees of most interest to them. The election of the
      vice chair was postponed until the next meeting.

2.   **Approval of minutes (Minutes of the May 29, 2007 meeting were approved by email)** [Attachments on file in Graduate Council Office]

3.   **Report of the Graduate Dean** (Jim Buggy)
        Informed the council he was named Interim Dean of the Graduate School 7/1/07 with a likely 1-2 year term until appointment of a new Dean.

- Introduction of new Council members: Scott Huebner, Xiaomin Deng, Lynn Zoch, and Andrew Shifflet. Dr. Buggy indicated that graduate faculty from under-represented units are being sought to fill appointed vacancies on Graduate Council.

- Dr. Buggy stated that Graduate Council meeting room should have a networked computer and projector always available for the meetings. The revised Graduate Council webpage was reviewed to demonstrate features that would better inform council and the wider university community.

    o   Review of Graduate Council Manual
    o   2007-2008 meeting dates - 2nd & 4th Monday of each month.
    o   Agendas will be posted on the website prior to each meeting to enable others to know what the council is doing.
    o   The Graduate Curriculum Proposal Tracking Chart with scanned proposals and review status was described. By placing this information on the web rather than as an attachment to mailed agendas, there should be better awareness of curricular matters throughout the university. Also, Council was encouraged to efficiently process Curriculum Committee reports to allow more meeting time for other matters.

- The distinction of 'graduate faculty' was reviewed based on the definition in the Faculty Manual. Each graduate program has established criteria for graduate faculty. The primary responsibility for graduate faculty is to teach graduate classes and supervise graduate students by serving on advisory committees.

- Standing Committees - Should be chaired by council members but other membership need not be council members. There are seven committees listed in the Graduate Council manual and Dr. Buggy would like more of these to be active this upcoming year. Charges to standing committees and the organization of council meetings was discussed.

    o   Dr. Dubinsky will organize the Fellowships Committee and demonstrated the newly designed Fellowships and Awards webpage and how this should be more informative.
    o   The Curricular Committees were charged to develop review criteria for their activities, and provide a template for the necessary components of a graduate course syllabus. Dr. Trainer noted the need for step by step procedure. At this time there are no clear academic policies for some of these procedures.
    o   The Petitions and Appeals Committee will be charged with review of probation/suspension practices. Guidelines for appeals in these areas and Academic Forgiveness were developed but not widely known; these have now been added to the graduate school website. Clarification of the timing of probation and suspension is requested for students receiving incomplete "I" grades which then convert to "F" after one year.

- o The Policies and Procedures Committee will be asked to assess dissertation and thesis guidelines. A title page template revised by Dr. Dubinsky was demonstrated from the website. Another charge is to determine if there should be uniform admission standards used by the Graduate School. Dale Moore provided background on this practice and noted that there is a published minimum for the TOEFL but not GPA or standardized test scores such as GRE. A review of Graduate School Admission coordinators revealed a variety of standards applied to different programs regarding when letters of justification are requested to support admission recommendations.
- o The Program Review Committee will be asked to assist degree programs with Graduate Bulletin and website revision in preparation for the 2011 SACS reaccredidation process.

- The search for a new Assistant Dean and an Administrative Coordinator are in progress and these positions will provide support for Graduate Council among other responsibilities.

4. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Zach Kelehear)

Submissions tabled pending further review.

5. **Report of Science, Math, and Related Professional Programs Committee** (Oggie Trifonov)

> College of Arts and Sciences
> > Department of Geological Sciences
> > > Curriculum and Bulletin Changes: Change in Degree Program Names
> > > > From: M.S. and Ph.D degrees in geology
> > > > To: M.S. and Ph.D degrees in geological sciences

6. **Report of the Petitions and Appeals Committee** No report

7. **Report of the 500/600 Level Courses Committee**

Dr. Buggy represented the Graduate School for the 8/17/2007 meeting of the Curricula and Courses Committee of Graduate Council. RELG 550, RELG 553, RELG 554, NURS 503, and NURS 503A were recommended for deletion. A change in title for EMCH 522 was approved. These changes will be presented at the 9/5/2007 meeting of Faculty Senate.

8. **Other Committee Reports** None at this time

9. **Old Business** None at this time

10. **New Business** None at this time

11. **Good of the Order**

12.　**Adjournment**　The meeting adjourned at 4:15p.m.

_____
Stan Dubinsky, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

*Replacement Member (2007-2008)

The Graduate Council met on Monday, September 10, 2007 at 2:30p.m. in room 311 of the Byrnes Building with Dr. Naomi Farber presiding.

Graduate Council members present: Naomi Farber, Chair; Marianne Bickle, Xiaomin Deng, Louise Jennings, Gregory Hand, JoAnne Herman, Scott Huebner, Zach Kelehear, Andrew Shifflet (represented by William Rivers), Oggie Trifonov, Irma Van Scoy, and Lynn Zoch.

Graduate Council members absent: Satish Jayachandran, Lucia Pirisi-Creek, Barry Markovsky, George Voulgaris

Graduate School Representatives: Jim Buggy, Stan Dubinsky

Provost Office Representative: Aileen Trainer

NOTE: These minutes will become final on October 22, 2007, if not challenged.

1.   **Chair's remarks** (Naomi Farber)

Underwhelming response for committee assignments leaves us needing to focus on this issue. Opened nominations for vice-chair. Lynn Zoch nominates Zach Kelehear. Nominations closed. Zach Kelehear elected by acclamation.

2.   **Approval of minutes (Minutes of the August 27, 2007)**

Change (p. 2) 2nd and 4th Tuesday" to "2nd and 4th Monday". Approved by acclamation.

3.   **Report of the Graduate Dean** (Jim Buggy)

Consideration of proposal tracking chart. Pending and Approved status of proposals is noted on the webpage/chart. Announcement for an asst. dean for the Graduate School. Responsibility for working with GC and GS academic affairs. Envisioned as a faculty position. Need person to work with university data, produce various reports. Anthony Edwards was previously responsible for such efforts.

One other staff position is advertised (coordinator position) with role for GC and for HR.

VanScoy asked what if a faculty person is not interested in the Asst Dean slot? Depending on what the application pool is like, the description of the job or the duties may change.

Lynn Zoch asked about notification of website changes … noting that it is much more user friendly. Jim Buggy will announce the changes once we have reached a point where many of the changes have been implemented. Notification was suggested to faculty, in addition to grad dirs, chairs, and admin support staff.

4.   **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Zach Kelehear)

Recommended by the committee for approval by GC:

College of Arts and Sciences
Department of Political Science
New Course Proposals:
POLI 721 (click for PDF)   Approved, unanimously.

College of Mass Communications and Information Studies
School of Library and Information Science
New Course Proposals:
SLIS 758 (click for PDF)   Approved, unanimously.

                                                Also, approved for J (distance delivery).

Awaiting revisions from the department, the committee recommends no action be taken:

College of Arts and Sciences
Department of Sociology
New Course Proposals:
[SOCY 777 (click for PDF)](#)

5.   **Report of Science, Math, and Related Professional Programs Committee**
(Oggie Trifonov)

No report.

6.   **Report of the Petitions and Appeals Committee** (Chair, TBA)

No business for the committee at this time.

7.   **Report of the 500/600 Level Courses Committee**

No report.

8.   **Other Committee Reports**

Fellowship committee has 4 former members of GC staying on. Travel awards were made internally in the GS for this cycle, there as yet being no chair or set membership for the Fellowships committee. Dubinsky explained the awards process, criteria, and outcome.

9.   **Old Business**

Committee assignments:

Current members of Humanities cmt: Kelehear (chair), Zoch

Current members of Science cmt: Trifonov (chair), Hand

Jim Buggy suggests the following additional assignments …

Additional members for Science cmt: Deng

Additional members for Humanities: Huebner

For Petitions and appeals: Herman (chair), Gold (currently Jennings), Shiflett (currently Rivers)

For Program Review Cmt: Bickle (chair), Jayachandran

For Policies and Procedures Cmt: Farber (chair), VanScoy, Voulgaris

For Fellowships: Pirisi-Creek (chair), Addy, Holt, Lyons, Wieder
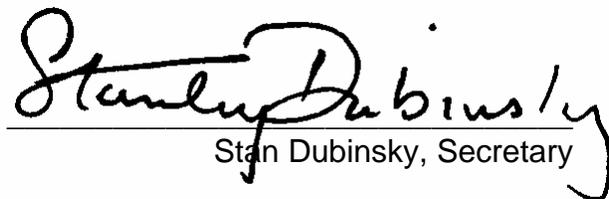
10.   **New Business**

None.

11.   **Good of the Order**

Thanks for all the good work.

12.   **Adjournment**

At 3:58 pm

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Stan Dubinsky, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

Report: Committee on the Humanities, Social Sciences, Education, and Related Professional Programs
(For consideration by the Graduate Council at its September 10, 2007)

The Committee requests that any department which has a proposal being recommended by the Committee on the Humanities, Social Sciences, Education, and Related Professional Programs provide a spokesperson to attend the Graduate Council meeting in which said proposal is to be recommended.

Please contact Zach Kelehear (Education) in advance if errors are noted, either by phone: 777-0323 or by email: dzk@sc.edu.

1. College of Mass Communications and Information Studies
     School of Library and Information Science
        New Course Proposals:

     SLIS758   Consumer Healthy Resources and Information Services
                 Concepts and current trends in the creation, implementation, and evaluation of adult consumer health resources and services, including health informatics and e-health

                 Also, the committee recommends that the course be approved for Distance Education.

2. College of Arts and Sciences
     Department of Sociology (NO ACTION TO BE TAKEN TODAY)
        New Course Proposals:

     SOCY777   Evolution, Altruism, and Morality
                 Analysis of research on the biological and cultural evolution of altruism, and other moral and prosocial behaviors

     Department of Political Science
        New Course Proposals:

     POLI721   Race and Public Policy
                 A survey of the most recent and state-of-the-art scholarship on race and American policy

UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
September 24, 2007

The Graduate Council met on Monday, September 24, 2007 at 2:30p.m. in room 311 of the Byrnes Building with Dr. Naomi Farber presiding.

Graduate Council members present: Naomi Farber, Chair; Marianne Bickle, Xiaomin Deng, Gregory Hand, JoAnne Herman, Scott Huebner, Louise Jennings (for Josh Gold), Zach Kelehear, Barry Markovsky, Lucia Pirisi-Creek, Bill Rivers (for Andrew Shifflet), Oggie Trifonov, Irma Van Scoy, and Lynn Zoch

Graduate Council members absent: Satish Jayachandran, George Voulgaris

Graduate School Representatives: Jim Buggy, Stan Dubinsky

Provost Office Representative: Aileen Trainer

NOTE: These minutes will become final on November 12, 2007, if not challenged.

1.   **Chair's remarks** (Naomi Farber)

No specific remarks. Preferring to leave time for proposal at end of agenda.

Approval of minutes (Minutes of the September 24, 2007 meeting)

Should read "with Dr. Naomi Farber presiding". Approved by acclamation.

2. **Report of the Graduate Dean** (Jim Buggy)

Introduced and welcomed new GC member, Lucia Pirisi-Creek, Professor of Pathology and Microbiology. Dr. Pirisi-Creek spoke briefly about her current roles at USC.

Last week had two thesis/dissertation workshops by coordinators. First was imperfect, second went better. Discussion of online title page form was had. Naomi Farber noted that her students found the workshops to be helpful.

Theresa Smith has been hired as a new GS staff coordinator for coordination of GC matters.

In August, President's office and Board of Trustees made inquiries about the status of graduate applications. In both instances, the students had applied significantly after the deadlines. In looking into the cases, in each case it was difficult for the program to know that they had applied … they were never "evaluated".

Provost's office inquired after an 11% decline in masters enrollments. IAC does not have data yet, which might allow a more detailed assessment of facts.

Following week, IPS asked about a 13% decline in International enrollments.

Then, Dean of Public Health informed the GS about a Clemson initiative that will support 60 new doctoral students at 12-15K/year to be matched by units. This will be a program that will offer 3-year awards and will continue for at least 3 years. Also includes a $1000 health insurance subsidy. Total of $7.25 million in support. (handout distributed) This was compared to our current USC Grad School support for various types of student support (travel, recruiting, minority recruiting, awards, etc) that totals about $560,000 (handout distributed).

(Aileen Trainer noted that the money for Clemson program comes (in part) from Public Service funds that are restricted to land grant universities.)

Graduate applications come through GS to programs, which then determine admissions and support (as is appropriate). As a consequence, we don't have a comprehensive recruiting strategy at the university.

One instance: who would represent the university in Libya this fall for the new Gaddafi Foundation Fellowship Program? Various programs in CAS and Engineering wished to be represented, and each put in funds to represent the university there.

There is not a dedicated budget or staff in the GS for comprehensive recruiting strategy and effort. Dean Buggy plans to address this issue with the Council of Academic Deans. Another issue is our current application process, which involves our on-line application. Our system is now fairly outdated and not adequately supported. There are many shortcomings in this system. Possible improvements would be the OneCarolina system, but that is several years away. Also possible is a Datacube, which UTS can help bring on-line in another year. Another possibility is another independent software package which could be brought in earlier. Programs that create a recruiting database on their own can get a handle on this, but there is no university-wide help for it.

For recruiting to be effective, the programs must be involved. It would aid them if the information were predigested and easily available. (Lyn Zoch suggests that "having things in one place" would make a difference.) Dean Buggy would like to get input from GC members on how to do more effective recruiting.

Xiaomin Deng: It is important for the university to project a positive image. But the most important factor is personal recruiting by the units.

Irma VanScoy: The availability of funds is an important factor in getting good applicants to come.

Jim Buggy: What is the proper balance between doctoral and masters education? If research office's focus on doctoral education eliminates support for master's education, then the revenue-generating potential of masters programs may be lost.

Lucia Pirisi-Creek: Biomedical doesn't have the funds to recruit broadly and must focus on specific areas.

Lynn Zoch: Mass Communication would like to be able to participate in broader recruiting efforts, since they lack the staff to do so.

Aileen Trainer: Doesn't see efforts in enrollment management in the university. It is important to determine where the university wishes to see growth occur.

Jim Buggy: Hard to favor one program over another at this university. The GC Program Review committee might, in addition to other things, help to find out each unit's enrollment goals. Another goal will be to be able to manage the applications that we have through the new CRM programs … will hopefully be in place by January.

JoAnne Herman: Marketing (of graduate programs) is a specialized task that needs specialized skills. No one unit will have enough money to support it. The name "USC" needs to mean something vis-à-vis graduate programs, and not just "football".

Aileen Trainer: EGC is the only unit that has any budget for marketing, and then only $70,000.

Jim Buggy: At some point, the university must understand that it can't be all things to all people, and determine (recruiting-wise) where it wishes to go. A program's webpage should be usable. The Program Review committee should be looking at this.

Bill Rivers: Need to consider websites with multiple audiences (students, faculty, etc).

3.   **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Zach Kelehear)

No report.

4.   **Report of Science, Math, and Related Professional Programs Committee** (Oggie Trifonov)

No report.

5.   **Report of the Petitions and Appeals Committee** (JoAnne Herman)

No report.

6.   **Report of the 500/600 Level Courses Committee**

No report.

7.   **Other Committee Reports**

None.

8.   **Old Business**

None.

9.   **New Business**

1. Proposal to change Graduate Council Manual from:

"B. MEETING SCHEDULE
Graduate Council meetings are scheduled every two weeks during the academic year (currently the second and fourth Mondays at 2:30pm), and special meetings can be called by the Chair or upon the request of any three members…"

To

"B. MEETING SCHEDULE
Graduate Council meetings are scheduled once every month during the academic year (the second Monday of the month at 2:30pm), and special meetings can be called by the Chair or upon the request of any three members…"

Discussion was had over the advantages and disadvantages of this proposal. Jim Buggy suggested that he was in favor of any change that would result in more substantive work by subcommittees. Irma VanScoy noted that the second monthly meeting slot should still be reserved for needed meetings, so that people will have it on their calendars. The parenthetical part of the proposal was revised by friendly amendment, so that the revised proposal reads:

"B. MEETING SCHEDULE
Graduate Council meetings are scheduled once every month during the academic year (**typically the second Monday in each month at 2:30pm, and exceptionally on the fourth Monday of the month**), and special meetings can be called by the Chair or upon the request of any three members…"

Seconds by Oggie Trifonov and William Rivers.
Approved unanimously.

2. Letters of concurrence and rationalization of efforts to avoid duplication and inter-program conflicts.

Referred to Policies and Practices for a recommendation.

10. **Good of the Order**

The order is good.

11. **Adjournment**

Adjourned at 4:20pm

_____
Stan Dubinsky, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
October 8, 2007

The Graduate Council met on Monday, October 8, 2007 at 2:30p.m. in Room 311 of the Byrnes Building with Dr. Stan Dubinsky presiding.

Graduate Council members present: Naomi Farber, Chair; Xiaomin Deng, JoAnne Herman, Scott Huebner, Zach Kelehear, Barry Markovsky, Irma Van Scoy, George Voulgaris, and Lynn Zoch.

Graduate Council members absent: Marianne Bickle, Jim Buggy, Gregory Hand, Satish Jayachandran, Louise Jennings, Lucia Pirisi-Creek, William Rivers, James Sweigart, Oggie Trifonov, Mike Wyatt

Graduate School Representative: Stan Dubinsky and Teresa Smith

Provost Office Representative: Aileen Trainer (absent)

No Report.

NOTE: These minutes will become final on November 12, 2007, if not challenged.

1.   **Chair's remarks** (Naomi Farber)

Called the meeting to order.

No specific remarks.

2. **Approval of minutes (Minutes of the** **)**

Page 3 "Lyn" should be spelled "Lynn".

Graduate Curriculum Proposal Tracking Chart regarding course ARTE 705, reads "Charged to Sciences Curriculum Committee" should read, "Charged to Humanities Curriculum Committee."

Approved by acclamation.

3. **Report of the Graduate Dean** (Stan Dubinsky for Jim Buggy)

The 2007 Outstanding Thesis Award Winner announced on The Graduate School website.

The Graduate School Fellowships and Incentive (for Minority recruiting) will be announced soon.

Proposed clarification of criteria for nomination submissions was discussed. Specific information highlighting Scores, Transcripts, GPA and Recommendations should be included in a nominee submission for review by the Fellowship Committee.

A standardization change to course forms is ongoing. Specifically to Curricular Change forms, New Course Proposal Forms and Special Topics Forms.

The Bachelors/Masters Plan and the Senior Privilege form were also revised.

4. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Zach Kelehear)

Professor Kelehear reported on a course proposal up for consideration:

College of Arts & Science
        Department of Sociology
                New Course Proposals:
                SOCY 777 Evolution, Altruism and Morality (3) Analysis of research on biological and cultural evolution of altruism, and the other moral and prosocial behaviors
                [Prereq: N/A]
                [Restricted to: None]
                [Effective: Spring 2008]

This course was voted on and approved by the committee.

Professor Kelehear raised an issue regarding the acceptance of E-signatures on course forms. After discussion by the council, a motion was passed unanimously that E-signatures will be accepted on Course Proposal forms.

5. **Report of Science, Math, and Related Professional Programs Committee** (Oggie Trifonov)

No Report.

6. **Report of the Petitions and Appeals Committee** (JoAnne Herman)

No Report.

7. **Report of the 500/600 Level Courses Committee** (Jim Buggy)

"Change in title and prerequisites for EXSC 531L" (Reported electronically on 10/9/07)

8. **Other Committee Reports**

None.

9. **Old Business**

    a. **Curriculum Review Timetable for the Academic Year - attached** (Stan Dubinsky)

Professor Dubinsky recommended revisions to the Curriculum Review timetable. After discussion by the committee, several revisions were adopted. A copy of the revised timetable is attached.

    b. **Discussion of Curriculum Proposal Review Criteria** (Stan Dubinsky)

Professor Dubinsky noted that implementation of standardized Curriculum Proposal Review Criteria is needed for the New Course and Course Change Proposal forms. Professor Zoch mentioned that standardization had already been done in the past. Professor Dubinsky noted that campus-wide standardization may be implemented soon and that revision of criteria will need to be made in the context of these proposed changes.

Professor Deng noted that the term DESIGNATOR on these forms (such as shown in #1 on the New Course Proposal form) should be changed to SCHOOL or DEPARTMENT for clarification purposes. He recommended that this issue be considered by the Policy and Practices Committee.

10. **New Business**

None

11. **Good of the Order**

The order is good.

The next meeting will be November 11, 2007

12. **Adjournment**

Adjourned at 3:45 pm

Stan Dubinsky, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

Graduate Council normally meets once a month during the regular academic terms, typically on the second Monday of each month. The exceptions to this are August and January, when the meeting is normally be held on the fourth Monday of the month. The nine regularly scheduled meeting dates for Graduate Council are thus: August (4th Monday), September (2nd Monday), October (2nd Monday), November (2nd Monday), December (2nd Monday), January (4th Monday), February (2nd Monday), March (2nd Monday), and April (2nd Monday). One additional meeting is normally scheduled in May or June.

For consideration by Graduate Council (GC) its monthly meeting in Month B, a proposal should be received (complete) at the Graduate School by 5:00 p.m. on the Wednesday following the GC meeting in Month A, so that it can be posted to the Graduate Curriculum Proposal Tracking Chart http://www.gradschool.sc.edu/gradcouncil/Curricula/curricula.php on Friday at the end of that week and considered by the appropriate curriculum committee on the Monday one week after the GC meeting. Once the curriculum committee has considered the proposal, it will either be approved or sent back for revisions. If revisions are requested and made within two weeks of the curriculum committee meeting, the proposal will be placed on the GC meeting agenda on the Tuesday before the GC meeting in Month B. For example, the submission deadline following the October 8 Grad Council meeting is Wednesday, October 10, and the submission deadline for the November 12 Grad Council meeting is Wednesday, November 14.

	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
2nd Monday of month A	Graduate Council meeting		Proposal submitted to Graduate School by 5:00 p.m.		Proposal posted to Proposal Tracking Chart by 5:00 p.m.
3rd Monday of month A	First consideration of submitted proposals by relevant Curriculum Committee **[proposers are strongly encouraged to attend]**				Latest notification of needed revisions by Curriculum Committee

4th Monday of month A					
1st Monday of month B	Last consideration of revised proposals by Curriculum Committee	Proposal posted on Graduate Council agenda (if approved by Curriculum Committee)			
2nd Monday of month B	Proposal (if on the agenda) considered by Graduate Council **[proposers are strongly encouraged to attend]**				

Teresa Smith (GS administrative coordinator, Smith1@gwm.sc.edu) receives and scans (if needed) all proposals. Mark Liberatore (GS network manager, liberatd@gwm.sc.edu) places these on the website and notifies the committee chairs of their presence. Curriculum committee chairs notify their committee members and manage the approval process by the committee through meetings and/or electronically. Decisions of the curricular committees are communicated by the chairs of the curriculum committees to Teresa Smith (for placement on the agenda) or to the curriculum proposal contact person of the relevant department (if revisions are required). Revised proposals should be transmitted to Teresa Smith, so that they can be updated on the Graduate Curriculum Proposal Tracking Chart and archived in GC records.

UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
November 12, 2007

The Graduate Council met on Monday, November 12, 2007 at 2:30p.m. in Room 311 of the Byrnes Building with Dr. Naomi Faber presiding.

Graduate Council members present: Dr. Naomi Farber, Chair; Drs. Marianne Bickle, James Buggy, Xiaomin Deng, Stan Dubinsky, Gregory Hand, JoAnne Herman, Satish Jayachandran, Louise Jennings (for Josh Gold), Zach Kelehear, Barry Markovsky, Lucia Pirisi-Creek, William Rivers (for Andrew Shifflet), James Sweigart, Ognian Trifonov, Irma Van Scoy, George Voulgaris, Mike Wyatt and Lynn Zoch

Graduate Council members absent: Scott Huebner

Graduate School Representative: James Buggy and Teresa Smith

Provost Office Representative: Aileen Trainer (Absent)

No Report.

NOTE: These minutes will become final on December 10, 2007, if not challenged.

1.   **Chair's remarks** (Naomi Farber)

The meeting was called to order.

Specific remarks:

For the next meeting, the Council should consider offering health insurance to Graduate Students. This was a recommendation presented by Chris Ebert when she was Dean of the Graduate School.

2. **Approval of minutes (Minutes of the** <u>October 8, 2007</u> **)**

Minutes of 10/8/2007 were approved by acclamation.

3. **Report of the Graduate Dean** (Jim Buggy)

Professor Buggy welcomed the new Graduate Council members.

A committee formed by the Provost's Office will review the role of the Graduate School. It is plausible that this committee may find that the Graduate School should be more research-based, should offer (or enhance) stipends, should provide Graduate Housing, or should develop a Graduate Student Center. Dr. Buggy will encourage interaction between the Provost's Committee and the Graduate School staff. The Graduate School will present the committee's findings to the Graduate Council when the committee's work is completed and discuss how to proceed.

Professor Buggy presented an overview of the EMAS Recruiting System. He indicated that this application will centralize and improve the recruitment process. Two representatives from the EMAS vendor will visit The Graduate School between on November 19th and 21st to present details about the software and its use.

Professor Buggy also reported on his travel to recruit students from the Washington, DC area. While there, he also met with representatives from the New York Embassy and an International Funding Agency.

Professor Buggy reported on other recruiting activities of the Graduate School. Dale Moore recently traveled to Thailand to recruit graduate students for USC. Dale Moore also made a recruiting trip to Libya with George Voulgaris. George reports that 4000 students a year are given funding from the Khadafy Foundation and the Minister of Education to attend Colleges and Universities worldwide. USC was *the only* American University at the event.

4. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Zach Kelehear)

Professor Kelehear presented a course change proposal for ARTE 705.

College of Arts & Science
Department of Art Education
Course Change Proposal:
FROM: <u>ARTE 705</u> Program Development in Art (3)
Strategies that promote the infusion of interactive computer
technologies (hypermedia) into the curricular designs of
public school art programs.

To: <u>ARTE 705</u> Program Development in Art (3) Comprehensive
studies of curriculum designs and methods, methods and
technologies from modernist to postmodernist assumptions in
elementary and high school art education programs.
[Prereq: N/A]
[Restricted to: None]
[Effective: Spring 2008]

This course was voted on and approved by the committee.

5. **Report of Science, Math, and Related Professional Programs Committee**
(Ognian Trifonov)

Professor Ognian reported on a new interdisciplinary program proposal,
Certificate of Graduate Study in Health Communication, submitted jointly by: the
Department of Health Promotion, Education, & Behavior, the School of
Journalism & Mass Communications, and the School of Library & Information
Science.

Professor Van Scoy asked that verbiage on page 12 be changed. Professor Zoch
noted a similar wording issue on page 14. Professor Ognian stated that the
subcommittee will make the recommended changes, and with those provisions,
the Certificate was voted on and approved by Graduate Council. This one
sentence change on both pages 12 and 14 are to read "Qualified individuals can
take the certificate as a stand alone program or in conjunction with another
degree."

6. **Report of the Petitions and Appeals Committee** (JoAnne Herman)

Professor Herman reported an editorial error in the course number of new course
proposal NURS 504, which had been voted on and approved at the October 8,
2007 meeting. It should be renumbered NURS 505.

7. **Report of the 500/600 Level Courses Committee** (Jim Buggy)

Professor Buggy approved the editorial correction the new course NURS 504 to NURS 505.

8. Other Committee Reports

Professor Farber reported that the first Policies and Practices Meeting was held on October 9, and that issues such as standardizing admissions requirements, TOEFL, minimum standard requirements for the GRE and specific admission criteria are under review by the Committee.

Professor Bickle, Chair of the Program Review Committee, confirmed that other members on that Committee are Satish Jayachandran and Mike Wyatt.

9. Old Business

10. New Business

Professor Dubinsky presented a proposal to adopt form G-DDA (Dissertation Defense Announcement). This form would publicize dissertation defenses and increase visibility. He stated that type of form this was recommended by the USC Research Office. After discussion by the Council, form G-DDA was approved.

11. Good of the Order

The order is good.

The next meeting will be December 10, 2007

12. Adjournment

Adjourned at 4:00pm

_____

Stan Dubinsky, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
December 10, 2007

The Graduate Council met on Monday, December 10, 2007 at 2:30p.m. in Room 311 of the Byrnes Building with Dr. Naomi Faber presiding.

Graduate Council members present: Dr. Naomi Farber, Chair; Drs. Marianne Bickle, James Buggy, Xiaomin Deng, Stan Dubinsky, Gregory Hand, JoAnne Herman, Scott Huebner, Satish Jayachandran, Louise Jennings (for Josh Gold), Zach Kelehear, James Sweigart, Ognian Trifonov, Irma Van Scoy and Mike Wyatt

Graduate Council members absent: Barry Markovsky, Lucia Pirisi-Creek, William Rivers (for Andrew Shifflet), George Voulgaris and Lynn Zoch

Graduate School Representative: James Buggy and Teresa Smith

Provost Office Representative: Aileen Trainer

No Report.

NOTE: These minutes will become final on January 28, 2008. The normal 30 day wait for curricular items was waived in order for proposals for Spring 2008 to be processed.

1.   **Chair's remarks** (Naomi Farber)

The meeting was called to order. No report.

2. **Approval of minutes (Minutes of the** November 12, 2007**)**

The minutes of the November 12, 2007 meeting were approved (with corrections to attendance) by acclamation.

3. **Report of the Graduate Dean** (Jim Buggy)

Professor Buggy reported that he met recently with the Provost Committee and the Graduate Directors as a part of the Graduate School assessment function. Issues of enrollment were discussed in both meeting. Professor Buggy presented informative USC enrollment statistics to the Council. These statistics can be found at the USC Institutional Assessment and Compliance website.

4. **Report of the Petitions and Appeals Committee** (JoAnne Herman)

The cases of two students were considered by the Council.

The first case considered by the Council was a student's appeal to be given a "W" in lieu of a failing grade. After discussion by the Council, it was determined that the Petitions and Appeals Committee will review this case again due to receipt of additional information. The case was tabled by the Council until January 28th.

The second appeal was to waive revalidation of courses after a 10 year absence from the University. The Council questioned whether the student only wanted coursework validated and if the student wanted all fees waived. The Chair of the Council advised that the department should follow existing procedures for revalidation. Council approved Chair's recommendation.

5. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Zach Kelehear)

Professor Kelehear presented the following:

   a. New Course Proposal: PHIL 719 (*corrected* 4/24/08, Buggy)
      College of Arts and Sciences
            Department of Philosophy
                  New Course Proposal:
                  PHIL 719 Formal Semantics *{= LING 728} (3) (Prereq: LING 600, 627 or permission of instructor)* The formal study of linguistic meaning, including the following topics: Fregean truth-conditional semantics; lexical decomposition; predication, modification and definite descriptions; generalized quantification; intentional and extensional contexts; tense, aspect and modality; propositional attitudes; and indexicality, deixis, presupposition, speech acts and implicature.
                   [Restricted to: None]
                  [Effective: Spring 2008]

   b. Course Change Proposal: LING 728 (*corrected* 4/24/08, Buggy)

College of Arts and Sciences
Linguistics Program

From: LING 728 Formal Semantics (3) [Prereq: LING 600, 627 or permission of instructor] The formal study of linguistic meaning, including the following topics: Fregean truth-conditional semantics; lexical decomposition; predication, modification and definite descriptions; generalized quantification; intentional and extensional contexts; tense, aspect and modality; propositional attitudes; and indexicality, deixis, presupposition, speech acts and implicature.	Proposed: LING 728 Formal Semantics *{=PHIL 719}* (3). *[Prereq: LING 600, 627 or permission of instructor]* The formal study of linguistic meaning, including the following topics: Fregean truth-conditional semantics; lexical decomposition; predication, modification, and definite descriptions; generalized quantification; intentional and extensional contexts; tense, aspect, and modality; propositional attitudes; and indexicality, deixis, presupposition, speech acts and implicature. */irrelevant text was deleted here/* [Effective: Spring 2008]

c. Course Change Proposal: EDET 650 (*corrected* 4/24/08, Buggy)
College of Education
Department of Educational Studies

From: Internship in Educational Technology (1-3) (Prereq: Graduate standing) Supervised field-based experiences in the design, development, evaluation and implementation of technology-based instructional and training projects. May be repeated for up to six credit hours.	Proposed: Internship in Educational Technology *{=AEET 650} (3) (Prereq: Graduate standing)* Supervised field-based experiences in the design, development, evaluation and implementation of technology-based instructional and training projects. */irrelevant text was deleted here/* [Effective: Spring 2008]

d. Course Change Proposal EDET 780 (*corrected* 4/24/08, Buggy)
College of Education
Department of Educational Studies

From: Seminar in Educational Technology {=AEET 780} (3) [Prereq: Consent of instructor] Contemporary trends and issues in educational technology.	Proposed: EDET 780 Research Seminar in Educational Technology {=AEET 780} (3) [*Prereq: Consent of instructor]* A study of contemporary trends, problem areas, and issues in educational technology through literature investigations, seminar discussions, and case studies. */irrelevant text was deleted here/* [Effective: Spring 2008]

e. Curriculum and Bulletin Changes for EDET [Joint Program with Aiken]
College of Education
Department of Educational Studies
We are proposing four changes in the existing M.Ed. program in Educational Technology, a joint program with USC Aiken. The curriculum will continue to consist of 36 hours of Graduate coursework. [Effective: Spring 2008]

| From:
Educational Technology (M.Ed.)
Joint degree with USC Aiken.

The M.Ed. degree requires a minimum of 36 hours. | Proposed:
Educational Technology (M.Ed.)
Joint degree with USC Aiken.

The Master's Degree in Educational Technology is designed to provide and advanced professional studies in graduate level coursework to develop capabilities essential to the effective design, evaluation and delivery of technology-based instruction and training (e.g., software development, multimedia development, assistive technology modifications, web-based development, and distance learning). The program is intended (1) to prepare educators to assume leadership role in the integration of educational technology into the school curriculum, and (2) to provide graduate-level instructional opportunities for several populations (e.g. classroom teachers, corporate trainers, educational software developers) that need to acquire both technological competencies and understanding of sound instructional design principles and techniques. This graduate program is offered jointly by the USC Aiken Schedule of Education and the USC Columbia College of Education. <u>All courses are offered in Web-based format</u>. |
| **Admission**
In addition to The Graduate School's application requirements, applicants must submit a letter of intent. | **Admission**
To be considered for admission all of The Graduate School application requirements and a letter of intent detailing your rationale for proposed study in Educational Technology must be submitted to the Graduate School. Completed files are |

Examinations/Certification
All degree candidates must pass a comprehensive exam.

Foundational Core Courses ……………12

AERM/EDRM 700 ………………………3
AEET/EDET 709 …………………….....3
AEET/EDET 722 ………………………..3
AETE 731 or EDTE 731 …………….....3
(Note: Students are required to complete EDTE 631, Technology to Support Instruction, or demonstrate prerequisite computer competencies before admission to the program.)

Technology Core Courses ………………15

AEET/EDET 603 …………………….....3
AEET/EDET 735 …………………….....3
AEET/EDET 746 …………………….....3
AEET/EDET 755 ………………………..3
AEET/EDET 780 ………………………..3

Electives ……………….....................9

AEET650/EDET 650,651 ………………1-3
AEET/EDET 652 …………………….....3
AEET/EDET 703 …………………….....3
MGMT 722 ……………………………....3
EDRM 736 ……………………………....3

Total hours required ………………….....36

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forwarded to the Colleege of Education and reviewed as they are received.

Examinations/Certification
For the comprehensive exam, students complete a Web-based professional portfolio and present to program faculty at the end of their degree program.

Foundational Courses ………………….....6

AERM/EDRM 700 ………………………3
AEET/EDET 709 …………………….....3

Design Courses ………………………….15

AEET/EDET 603 …………………….....3
AEET/EDET 703 …………………….....3
AEET/EDET 793 …………………….....3
AEET/EDET 755 …………………….....3
AEET/EDET 722 …………………….....3

Technology Courses ………………….....12

AEET/EDET 650 …………………….....3
AEET/EDET 735 …………………….....3
AEET/EDET 746 …………………….....3
AEET/EDET 780 …………………….....3

Electives ……………….....................3
(Choose one of the following or other approved by advisor)
AEET/EDET 652 …………………….....3
AETE 731 or EDTE 731 …………….....3
SLIS 706 …………………………….....3
TSTM 790 …………………….............3
MGMT 722 ……………………………....3
EDRM 736 ……………………………....3

Total hours required ………………….....36

f. Curriculum and Bulletin Change [M. Ed. in Educational Research](#)
    College of Education
        Department of Educational Studies

From: Research and Measurement Courses (18 hours) EDRM 700, 710, 711, 718, 720, 740, General Foundations Courses (6 hours EDFN 743 or 744, EDCS 725 or EDU 715 or EDLP 70, Elective Courses: 12 hours	**Proposed:** Research and Measurement Courses (21 hours) EDRM 700, 710, 711, 718, 721, 736, and 740, General Foundations Courses (6 hours): EDFN 743 or another EDFN course and EDPY 751 or another EDPY course. Elective Courses: 9 hours [Effective: Spring 2008]

g. Curriculum and Bulletin Changes
    [Master of Arts in Teaching in Early Childhood](#)
    College of Education
        Department of Instruction & Teacher Education

[See following pages]

From: Current (page 149, 2006-2007 Graduate Bulletin)

Early Childhood and Elementary Education (MAT)

The MAT degrees in early childhood education and elementary education offer two options. One option is the five-year undergraduate/graduate program, designed only for USC Columbia students who have completed their baccalaureate degree, including the 18-hour education minor and additional required courses. This option is not available to anyone entering the University after September 1, 2003. The second option is the 15 month MAT program designed for career-changes—those persons deciding to become teachers after graduation college area other then education. These persons mayor may not have taken any education courses as an undergraduate.

Students in either MAT track must complete the following requirements:

Teaching Area Courses: EDTE 771 and 733; either EDEC 754 or EDEL 743; and either EDEC 755 or EDEL 744

Professional Education Courses: EDEL 709, EDPY 705, EDTE 600 and EDFN 749 (Fifth-year students may be able to replace certain professional educations with electives provided they have grades of "B" or better in the undergraduate education minor courses and the approval of the graduate advisor.)

Internship and Seminar: Either EDEC 769A, B, C and EDEC 770 or EDEL 790A,B,C and EDEL 791

Electives: 9 hours of course work outside of early childhood or elementary education are required.

Proposed: (deletions as ~~strikethroughs~~, insertions as <u>underlined</u>)

~~Early Childhood and~~ Elementary Education (MAT)

The MAT degree ~~in early childhood education~~ and elementary education ~~offer two options. One option is the five-year undergraduate/graduate program, designed only for USC Columbia students who have completed their baccalaureate degree, including the 18-hour education minor and additional required courses. This option is not available to anyone entering the University after September 1, 2003. The second option is the 15 month MAT program~~ <u>is</u> designed for career-changers—those persons deciding to become teachers after graduation from college in an area other than education. These persons mayor may not have taken any education courses as an undergraduate.

Students ~~in either MAT track~~ must complete the following requirements:

Teaching Area Courses: EDTE 771 and 733; ~~either EDEC 754 or~~ EDEL 743; and ~~either EDEC 755 or~~ EDEL 744

Professional Education Courses: EDEL 709, EDPY 705, EDTE 600 and EDFN 749 ~~(Fifth-year students may be able to replace certain professional educations with electives provided they have grades of "B" or better in the undergraduate education minor courses and the approval of the graduate advisor.)~~

Internship and Seminar: ~~Either EDEC 769A, B, C and EDEC 770 or~~ EDEL 790A, B, C and EDEL 791

Electives: 9 hours of course work outside of ~~early childhood or~~ elementary education are required.

Instruction and Teacher Education: Since the implementation of a new undergraduate BA program in Early Childhood Education in 2003, there has been a significant decline in interest and enrollment in the early childhood option of the MAT certification program. Changes in accreditation requirements would require major revision to the program.
[Effective: Spring 2008]

h. New Course Proposal SLIS 760
College of Mass Communications and Information Studies
School of Library and Information Science
New Course Proposal:
SLIS 760 Materials and Services for Latino Youth (3) Introduces a wide range of print and non-print materials appropriate for Latino youth. Provides resources for librarians and educators serving young Latinos literacy needs.
[Prereq: N/A]
[Restricted to: None]
[Effective: Spring 2008}

All of the courses were voted on and approved by the Council.

i. "Report on the efficacy of current protocol and procedures for handling submissions"

Professor Kelehear reported that the current schedule is appropriate and working well.

j. "Review and recommendations for Graduate Council syllabus guidelines http://www.gradschool.sc.edu/doclibrary/documents/GC_SyllabusGuideline.pdf "

Professor Kelehear reported that this information is helpful and will be useful to the subcommittee.

6. **Report of Science, Math, and Related Professional Programs Committee** (Ognian Trifonov)

a. "Report on the efficacy of current protocol and procedures for handling submissions"

Professor Trifonov reported that the schedule is working well for his subcommittee.

b. "Review and recommendations for Graduate Council syllabus guidelines http://www.gradschool.sc.edu/doclibrary/documents/GC_SyllabusGuideline.pdf "

Professor Trifonov reported that he will forward this information to the subcommittee.

c. New Course Proposal (*corrected* 4/24/08, Buggy)
    HSPM 731, Health Care Finance I, Arnold School of Public Health
        Department of Health Services Policy & Management
            New Course Proposal
            HSPM 731 Health Care Finance I (3) *(Prereq: permission of
            department)* Provides working knowledge of financial management
            techniques for managers in the health care sector.
            [Prereq: N/A]
            [Restricted to: *School of Public Health*]
            [Effective: Spring 2008]

d. New Course Proposal (*corrected* 4/24/08, Buggy)
    HSPM 732, Health Care Finance II
    Arnold School of Public Health
        Department of Health Services Policy & Management
            New Course Proposal
            HSPM 732 Health Care Finance II (3) *[Prereq: HSPM 731, permission
            of department]* Provides knowledge base and decision–making tools
            for financial management in health care organizations using financial
            management tools and principles.
             [Restricted to: *School of Public Health*]
            [Effective: Fall 2008]

e. New Course Proposal
    HPEB 715, Qualitative Research Methods in Public Health
    Arnold School of Public Health
        Department of Health Promotion, Education, & Behavior
            New Course Proposal
            HPEB 715 Qualitative Research Methods in Public Health (3) An
            overview of qualitative data collection and analysis methods
            commonly used in public health research with an emphasis on
            practical applications and hands-on experience.
            [Prereq: N/A]
            [Restricted to: None]
            [Effective: Fall 2008]

f. Course Change Proposal
    ENHS 765, Applied Research in Environmental Health Sciences
    Arnold School of Public Health
          Department of Environmental Health Sciences
                Course Change Proposal:

From: ENHS 765 Applied Research in Environmental Health Sciences (2) Current and prospective research issues associated with the multi-disciplinary areas of the environmental health sciences. Exploration of unsolved problems and preparation of a technical grant proposal.	**Proposed:** ENHS 765 Applied Research in Environmental Health Sciences (3) Current and prospective research associated with the multi-disciplinary areas of environmental health sciences. Critical evaluation of scientific research, and technical writing and oral presentations. [Prereq: N/A] [Restricted to: None] [Effective: Spring 2008]

g. Curriculum and Bulletin Change, MPH in Environmental Health Sciences
   Arnold School of Public Health
       Department of Environmental Health Sciences
           Curriculum and Bulletin Change
           These changes will increase the total number of credit hours from the current 41 to 42 for the ENHS MPH program.
           [Effective: Spring 2008]

From: Graduate Bulletin Change – Old Wording	**Proposed**: Graduate Bulletin Change – New Wording
Master's Degrees	**Master's Degrees**
Master of Public Health (MPH)	Master of Public Health (MPH)
The MPH degree is oriented toward development of a broad background in public health and preparation for professional practice. The MPH requires 41 credit hours of study and is practice-oriented. MPH students complete a supervised internship (practicum) in lieu of a thesis.	The MPH degree is oriented toward development of a broad background in public health and preparation for professional practice. The MPH requires 42 credit hours of study and is practice-oriented. MPH students complete a supervised internship (practicum) in lieu of a thesis.
Program Requirements for Environmental Health Science Degrees	**Program Requirements for Environmental Health Science Degrees**
Curriculum requirements for degrees in the department of Environmental Health Sciences are listed below.	Curriculum requirements for degrees in the department of Environmental Health Sciences are listed below.
Master of Public Health (MPH) (41 hours)	**Master of Public Health (MPH) (42 hours)**
ENHS 660 Concepts Environmental Healthy Science (3 hours) BIOS 700 Introduction to Biostatistics (3 hours) EPID 700 Introduction of Epidemiology (3 hours) or EPID 701 Concepts and methods of Epidemiology (3 hours) HPRE 700 Public Health Education Concepts (3 hours) HSPM 700 Approaches and Concepts for Public Health Administration (3 hours) Required Departmental Major and Cognate Courses (20 hours) ENHS 798 Public Health Practice (Internship, 6 hours)	ENHS 660 Concepts Environmental Healthy Science (3 hours) BIOS 700 Introduction to Biostatistics (3 hours) EPID 700 Introduction of Epidemiology (3 hours) or EPID 701 Concepts and methods of Epidemiology (3 hours) HPRE 700 Public Health Education Concepts (3 hours) HSPM 700 Approaches and Concepts for Public Health Administration (3 hours) Required Departmental Major and Cognate Courses (20 hours) ENHS 798 Public Health Practice (Internship, 6 hours)
Program Track Requirements	**Program Track Requirements**
Environmental Quality (17 hours)	**Environmental Quality (17 hours)**
Students (MSPH, MPH) pursuing study in the environmental quality program track must complete degree requirements above and the following required departmental courses.	Students (MSPH, MPH) pursuing study in the environmental quality program track must complete degree requirements above and the following required departmental courses.
ENHS 760 Fundamentals of Air Pollution (3hours) ENHS 765 Applied Research in the Environmental Health Sciences (2 hours) ENHS 766 Applied Aquatic Sciences (3 hours) ENHS 775 Resource Management and Environmental Impact Assessment (3 hours) ENHS 787 Analytical Concepts for Environmental Health Sciences (3 hours) BIOS 757 Intermediate Biometrics (3 hours)	ENHS 760 Fundamentals of Air Pollution (3hours) ENHS 765 Applied Research in the Environmental Health Sciences (3 hours) ENHS 766 Applied Aquatic Sciences (3 hours) ENHS 775 Resource Management and Environmental Impact Assessment (3 hours) ENHS 787 Analytical Concepts for Environmental Health Sciences (3 hours) BIOS 757 Intermediate Biometrics (3 hours)

Industrial Hygiene: MPH Degree Track Requirements (17 hours)

Students pursing study in the industrial hygiene program track must complete the degree requirements above and the following required departmental courses.

ENHS 762 Fundamentals of Industrial Hygiene (3 hours)
ENHS 764 Industrial Hygiene Evaluation (3 hours)
ENHS 765 Applied Research in the Environmental Health Sciences (2 hours)
ENHS 768 Industrial Ventilation and Hazard Control (3 hours)
ENHS 771 Applied Industrial Toxicology (3 hours)
ENHS 787 Analytical Concepts for Environmental Health Sciences (3 hours)

Industrial hygiene: MSPH degree track requirements (20 hours)

Students pursuing study in the industrial hygiene research program track must complete the degree requirement above the following required courses.

BIOS 757 Intermediate Biometrics (3 hours)
ENHS 762 Fundamentals of Industrial Hygiene (3 hours)
ENHS 764 Industrial Hygiene Evaluation (3 hours)
ENHS 765 Applied Research in the Environmental Health Sciences (2 hours)
ENHS 768 Industrial Ventilation and Hazard Control (3 hours)
ENHS 771 Applied Industrial Toxicology (3 hours)
ENHS 787 Analytical Concepts for Environmental Health Sciences (3 hours)

Hazardous Materials Management (20 hours)

Students pursing study in the hazardous materials management program track must complete the degree requirements above the following required departmental courses.

ENHS 762 Fundamentals of Industrial Hygiene (3 hours)
ENHS 765 Applied Research in the Environmental Health Sciences (2 hours)
ENHS 766 Applied Aquatic Sciences (3 hours)
ENHS 774 Risk Assessment and Interactions of Environmental Toxicants (3 hours)
ENHS 787 Analytical Concepts for Environmental Health Sciences (3 hours)
ENHS 788 Concepts of Hazardous Materials Management I (3 hours)
ENHS 789 Concepts of Hazardous Materials Management II (3 hours)

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Course Descriptions (ENHS)

765 – Applied Research in the Environmental Health

Sciences. (2) Current and prospective research issues associated with the multi-disciplinary areas of the environmental health sciences. Exploration of unsolved problems and preparation of a technical grant proposal.	Sciences. (3) Current and prospective research issues associated with the multi-disciplinary areas of the environmental health sciences. Exploration of unsolved problems and preparation of a technical grant proposal.

h. Curriculum and Bulletin Change
   Health Services Policy and Management - MHA
   Arnold School of Public Health
        Department Health Services Policy and Management
            Curriculum and Bulletin Change:
            Management curriculum change from 28 credit hours to 25 credit
            hours. Approved Elective curriculum change from 3 credit hours to 6
            credit hours. Delete HSPM 725 (Human Resources Issues in Health
            Care Sector) (3) Add HSPM 731 (Health Care Finance I) (3) and Add
            HSPM 732 (Health Care Finance II) (3)
            [Effective: Spring 2008]

Health Services Policy and Management (HSPM) Course(s) Curriculum Change – Graduate Bulletin Change	
From: Current Bulletin Wording	**Proposed:** Bulletin Wording
Page 3:	
Management, 28 hours	Management, 25 hours
Approved Electives, 3 hours	Approved Electives, 6 hours
Page 5:	
725 – Human Resources Issues in Health Care Sector. (3) A study of current problems, theories, models, and strategies associated with managing human resources in the health care sector.	Delete Course (No wording here)
	Addition to Bulletin: 731-Health Care Finance I. (3) Course provides working knowledge of financial management techniques for managers in the health care sector. 732 Health Care Finance II. (3) Course provides knowledge base and decision making tools for financial management in health care organizations using financial management tools and principles. Prerequisite: HSPM 731, Health Care Finance I.

i. New Course Proposal, MBIM 700 (*corrected* 4/24/08, Buggy)
    College of Medicine
        Department of Pathology, Microbiology & Immunology
            New Course Proposal:
            MBIM 700 Topics in Advanced Immunology (2) [Prereq: Cell Biology or Immunology Course] Cutting-edge topics in Immunology. *(Pass-Fail grading)*
            [Effective: Spring 2008]

All courses were voted on and approved by the Council.

7.   **Report of the 500/600 Level Courses Committee** (Stan Dubinsky)

Stanley Dubinsky, representing the Graduate School, reviewed the 500-600 level proposals to the Committee on Curricula and Courses for the 11/16 meeting of the Faculty Senate. The following items were proposed:

New course proposals:
JAPA 500; LING 546; PHIL 522

Course Change Proposals:
CRJU 577; EDSE 558; LING 627
CRJU 532 change to CRJU 321
CRJU 542 change to CRJU 322
CRJU 524 change to CRJU 421
CRJU 531 change to CRJU 422
CRJU 543 change to CRJU 426
CRJU 585 change to CRJU 485

Course deletions: CRJU 545, CRJU 562

8.   **Other Committee Reports**

Professor Bickle, Chair of the Program Review Committee, reported results of a campus website assessment. She reported that, so far, the assessment revealed that the Business School has the best website. Assessments are on-going, however, and more results will be reported in the next meeting.

9.   **Old Business**

None

10.	**New Business**

Healthcare for Graduate Students (Naomi Farber)

It was decided that this issue will be tabled until the January 28th meeting.

11.	**Good of the Order**

The order is good.

The next meeting will be January 28, 2008.

12.	**Adjournment**

Adjourned at 4:30pm

_____
Stan Dubinsky, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

THE GRADUATE SCHOOL
GRADUATE COUNCIL MINUTES
January 28, 2008

The Graduate Council met on Monday, January 28, 2008, at 2:30p.m. in Room 311 of the Byrnes Building with Dr. Naomi Faber presiding.

Graduate Council members present: Dr. Naomi Farber, Chair; Drs. Marianne Bickle, Josh Gold, Gregory Hand, JoAnne Herman, Satish Jayachandran, Zach Kelehear, Barry Markovsky, Lucia Pirisi-Creek, Andrew Shifflet , James Sweigart, Ognian Trifonov, Irma Van Scoy, George Voulgaris, Mike Wyatt, and Lynn Zoch

Graduate Council members absent: Xiaomin Deng and Scott Huebner

Graduate School Representatives: James Buggy, Stan Dubinsky, Nancy Zimmerman, and Teresa Smith

Provost Office Representative: Aileen Trainer

NOTE: These minutes will become final on February 11, 2008, if not challenged.

1. **Chair's remarks** (Professor Farber)

    Dr. Farber called the meeting to order. Dr. Buggy introduced Dr. Nancy Zimmerman as the new Assistant Dean for the Graduate School, and suggested that all members introduce themselves.

2. **Approval of minutes** (Minutes of the December 10, 2007 meeting). The Graduate Council approved the minutes, with the suggestion to add the word "approved" to each approved curricular item going forward. [A copy of these Minutes are on file at The Graduate School; also posted on The Graduate School website at http://www.gradschool.sc.edu/gradcouncil/index.html]

3. **Report of the Graduate Dean** (Dean Buggy)

   Dr. Buggy mentioned the new projection system installed in the Council Meeting room and presented new features accessible on the Graduate School website. The features included dissertation defense announcements, revised academic standards, student mentoring tools and program director resources. Drs. Dubinsky and Zimmerman are continuing work on this project. Dr. Buggy recommended that Council members review the website respond with any suggestions. He also mentioned that programs may want to link this site to their webpages.

   Dr. Buggy reported on his attendance at the Council of Academic Deans where he gave a presentation showing doctoral enrollment statistics and levels of support for graduate study at USC. The presentation compared USC with Clemson in this regard. The report revealed that Graduate Student housing, stipends and health insurance are the most important factors determining a student's choice to enroll in a university.

   Professor Gold suggested that a common space for dissertation defense presentations is needed. Dr. Dubinsky mentioned that Russell house has rooms on the 2nd and 3rd floors that are often available for student meetings and presentations. He suggested that all departments try to avail themselves of this space.

4. **Report of the Petitions and Appeals Committee** (Professor Herman)

   Professor Herman reported that Dr. Zimmerman was recently appointed to the Petitions and Appeals Sub-committee.

   Professor Herman called the committee into 'Executive Session' and presented the case of a student from the Computer Science & Engineering department requesting a grade change from "F" to "W". After questions and discussion, the Council approved changing the student's record to reflect a "W for extenuating circumstances".

5. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Professor Kelehear)

No items reported.

6. **Report of Science, Math, and Related Professional Programs Committee** (Professor Trifonov)

No items reported.

7. **Report of 500/600 Level Courses and Telecommunication Delivery** (Dean Buggy)

RETL 525 was presented and approved.

8. **Report of the Fellowships Committee** (Professor Pirisi-Creek)

The sub-committee's first meeting will be February 4.

9. **Report of the Program Review Committee** (Professor Bickle)

Dr. Bickle gave an updated report on Graduate School websites reviewed by the committee. She presented a list of suggested standards/requirements for each program to follow when enhancing their website. The list was discussed by Council. Professor Dubinsky suggested that degree requirements with timetables to graduation and mentoring tools for students be added to the list. He also suggested that information about alumni, a listing of activities including noted speakers, and tools to attract prospective professors and staff be included. He also pointed out that each department should separately manage the content and technological features of their web-presence to produce the best websites.

Drs. Bickle and Dubinsky recommended that Council members provide feedback and additional recommendations to include on the website standardization list.

10. **Report of Academic Policy and Practices Committee** (Professor Farber)

Dr. Farber presented the following Policies & Practices proposal regarding applicants to the Graduate School.

"Graduate Directors receive direction from the Graduate School that they must submit an action recommendation to the Graduate School for all applicants by the beginning of the term for which the applicant has applied. If an applicant is declined, the Graduate Director or appropriate program representative may provide additional information to the applicant regarding potential for admission in the future. However, the decline action recommendation must be filed and the applicant sent a letter from the Graduate School indicating this

official action. The Committee further recommends that he Graduate School send a copy of the decline letter template to the Graduate Director's and complete detailed information regarding monetary charges to students incurred for re-application and the circumstances for which those charges apply."

The Graduate Council agreed with the proposal.

Dr. Shifflet mentioned that this item should be added to the Graduate Director's Manual.

11. **Other Committee Reports**

Dr. Buggy mentioned that the Graduate School is working with UTS regarding data importation in an effort to implement the EMAS Graduate and Undergraduate enrollment processing/management system.

Dr. Trainer mentioned that the Program Bulletin Committee plans to eliminate print bulletins. Bulletins will be web-based only. A University of Virginia model is being used to develop the template to be used at USC. Each program will be given the new draft template soon and in May each unit will be asked to present feedback. A roll-out of the new web-based bulletins is planned for 2009.

Dr. Bickle and Dr. Zimmerman are working on this project.

12. **Old Business**

No items reported.

13. **New Business**

Healthcare for Graduate Students: Graduate Student Association Vice President Stephen Mann presented to the Council the GSA's position regarding the Graduate Student Insurance Subsidy. The GSA wants the subsidy to remain in effect and further recommends to have it raised to 100% coverage. Mr. Mann reported that this would keep USC competitive with other Universities.

He mentioned that the GSA met in November with President Sorenson, and the President himself expressed a desire for the Health Insurance Subsidy to be increased to 100%. However, the GSA was notified by Dr. Buggy that the subsidy would no longer continue. The GSA sent a letter to Dean Fitzpatrick (in her capacity as chair of the Council of Academic Deans) to share their concerns about the subsidy being eliminated. The GSA also distributed a copy of this letter to the Graduate Council.

Mr. Mann stated that GSA would like to have Graduate Council support when they make an appeal to the Council of the Academic Deans and to the Provost in the Fall.

The Council agreed to discuss the issue and make a decision during its next meeting in February. Mr. Mann asked that the GSA be notified of the Council's decision and their rationale for the decision.

10. **Good of the Order**

11. **Adjournment**

The meeting adjourned at 4:27 p.m.

_____
Stan Dubinsky, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

UNIVERSITY OF SOUTH CAROLINA

THE GRADUATE SCHOOL
GRADUATE COUNCIL MINUTES
February 11, 2008

The Graduate Council met on Monday, February 11, 2008, at 2:30 p.m. in Room 311 of the Byrnes Building with Dr. Naomi Faber presiding.

Graduate Council Members present: Dr. Naomi Farber, Chair; Drs. Marianne Bickle, Xiaomin Deng, Josh Gold, Gregory Hand, JoAnne Herman, Scott Huebner, Satish Jayachandran, Zach Kelehear, Lucia Pirisi-Creek, Andrew Shifflet, James Sweigart, Ognian Trifonov, Irma Van Scoy, George Voulgaris, Mike Wyatt and Lynn Zoch

Graduate Council Members absent: Barry Markovsky

Graduate School Representatives: James Buggy, Stan Dubinsky, Nancy Zimmerman, and Teresa Smith

Provost Office Representative: Aileen Trainer

NOTE: These minutes will become final on March 10, 2008, if not challenged.

1. **Chair's remarks** (Professor Farber)

    Dr. Farber called the meeting to order.

    She reported that the American Association of University Professors (AAUP) was invited to hold their Spring Meeting here at the University. The organization has yet to confirm the invitation. However, Dr. Farber stressed the importance that the Faculty and Graduate Students know about this meeting. Details will be announced once the plans of the meeting are finalized.

2. **Approval of minutes** (Minutes of the January 28, 2008 meeting).

   The minutes were reviewed electronically by the Council on the new projector system. Due to the installation of the new system, the Council agreed that distribution of a paper copy of the minutes is no longer needed.

   [A copy of these Minutes are on file at The Graduate School; also posted on The Graduate School website http://www.gradschool.sc.edu/gradcouncil/index.html]

3. **Report of the Graduate Dean** (Dean Buggy)

   Dean Buggy reported and demonstrated new features added to the Graduate School webpage on enrollment demographics. A link has been added to the report submitted by USC for the Council of Graduate Schools / Graduate Record Examinations Board annual survey of graduate enrollment and degrees at member institutions. The information includes graduate student application, enrollment, and degrees awarded demographics for 50 program groupings. The information presented is derived from the IMS system which will be replaced by a more modern administrative computing system through the OneCarolina initiative which is now underway.

   Dr. Faber commented on the importance of sharing this type of information with the entire University community.

   Dr. Dubinsky reported that Graduate Student Day is on April 2, 2008. He directed the Council to the Graduate School website for detailed information regarding the event. Faculty nominations of graduate students to participate will be accepted at the Graduate School through March 14, 2008. The event will consist of presentation and poster competitions and an awards ceremony. This year's Graduate Student Day will also include selected creative exhibitions and performances, with some of these being presented in the Russell House Theater on Tuesday evening, 1 April 2008. Dr. Dubinsky invited all Council Members to participate to be on the faculty advisory committee or to be judges at the event. He stated that he would send notification emails to Council Members prior to the event.

4. **Report of the Petitions and Appeals Committee** (Professor Herman)

   No report.

5. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Professor Kelehear)

   One item was presented.

COLLEGE OF EDUCATION **- Approved**
    Course Change Proposals: (reducing prerequisites)
        FROM: **EDRD 719** Developing and Guiding the Reading Program (3) Design, management and evaluation of reading programs at the classroom, school, or district levels.
        [Prereq.: EDRD 600, 715, 716 and 718]
        TO: **EDRD 719** Developing and Guiding the Reading Program (3) Design, management and evaluation of reading programs at the classroom, school, or district levels.
        [Effective: Fall 2008]
        [Prereq.: EDRD 600 and EDRD 715]

6. **Report of Science, Math, and Related Professional Programs Committee** (Professor Trifonov)

    Two items were presented.

    COLLEGE OF MEDICINE **- Approved**
        Course Change Proposals: (title & term change)
            FROM: **RHAB 753** Rehabilitation of the Severely Disabled (3)
            TO: **RHAB 753** Rehabilitation and Severe Disability (3)
            [Effective: Fall 2008]

    COLLEGE OF MEDICINE **– Tabled – pending receipt of a syllabus to include rationale for credit hour change and clarify of contact hours**
        Course Change Proposals: (credit hour change & term change)
            FROM: **RHAB 883** Counseling Internship **(6)**
            TO: **RHAB 883** Counseling Internship **(1-6)**
            [Effective: Summer I 2008]

7. **Report of 500/600 Level Courses and Telecommunication Delivery** (Dean Buggy)

    No report

8. **Report of the Fellowships Committee** (Professor Pirisi-Creek)

    The committee held its first meeting on 2/11/08 and developed a process plan.

9. **Report of the Program Review Committee** (Professor Bickle)

    Dr. Bickle produced a handout reporting that webpage guidelines recommended by Dr. Dubinsky were added to the committee's website review plan. Dr. Bickle also asked that other Council Members provide recommendations for improvement to the University website standardization plan.

10. **Report of Academic Policy and Practices Committee** (Professor Farber)

Dr. Farber reported that the Policies and Procedures committee proposes a statement regarding partial withdrawals for extenuating circumstances be changed. The statement currently reads:

FROM:
"A request for partial (rather than complete) withdrawal for extenuating circumstances must include a physician's statement that a reduction in, rather than termination of, the student's work load has been prescribed."

TO:
"A request for partial reduction (rather than complete) withdrawal for extenuating circumstance provide evidence that a reduction rather than termination of student's course load is appropriate."

Dr. Deng recommended that the word "should" be changed to "must".

After further discussion by the Council, the following statement was adopted:

"A request for partial reduction (rather than complete) withdrawal for extenuating circumstances must include evidence (e.g., a written statement from a physician, counselor or other qualified professional; or other documentation of extenuating circumstances) that a reduction in, rather than termination of, student coursework is appropriate."

11. **Other Committee Reports**

12. **Old Business**

The Council discussed their position regarding the Graduate Student Association's appeal for continuation of the health insurance subsidy.

Dr. Farber presented a letter stating the Council's position on the matter addressed to President Sorensen. The letter was drafted by Dr. Farber, Dr. Hand and Dr. Zimmerman. The letter expressed that the Council was in agreement with the GSAs appeal to continue the health insurance subsidy. After discussion, the Council agreed that the letter needed to be revised. Dr. Farber requested that all Council Members provide input for changes to the letter. A revised letter will be presented at the next meeting.

13. **New Business**

No report.

14. **Good of the Order**

15. **Adjournment**

    The meeting adjourned at 4:17 p.m.

Stan Dubinsky, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

THE GRADUATE SCHOOL
GRADUATE COUNCIL MINUTES
March 24, 2008

The Graduate Council met on Monday, March 24, 2008, at 2:30p.m. in Room 311 of the Byrnes Building with Professor Naomi Faber presiding.

Graduate Council members present: Dr. Naomi Farber, Chair; Drs. Marianne Bickle, Xiaomin Deng, Gregory Hand, JoAnne Herman, Scott Huebner, Barry Markovsky James Sweigart, Ognian Trifonov, Irma Van Scoy, George Voulgaris, and Lynn Zoch

Graduate Council members absent: Drs. Josh Gold, Satish Jayachandran, Zach Kelehear, Lucia Pirisi-Creek, Andrew Shifflet, and Mike Wyatt

Graduate School Representatives: Dr. James Buggy, Dr. Stan Dubinsky, Dr. Nancy Zimmerman, and Teresa Smith

Provost Office Representative: Aileen Trainer

NOTE: These minutes will become final on April 14, 2008, if not challenged.

1. **Chair's remarks** (Professor Farber)

   Professor Farber called the meeting to order at 2:30 p.m.

2. **Approval of minutes** (Minutes of the February 11, 2008 meeting).

   The minutes were reviewed electronically and approved by the Council.
   [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at http://www.gradschool.sc.edu/gradcouncil/index.html

3. **Report of the Graduate Dean** (Dean Buggy)

    The National Research Council assessment of doctoral programs is delayed. It is now scheduled for early Fall.

    The Council was asked to recommend candidates for Doctoral Hooding Speaker this year. A final decision will be made by Friday, March 28, 2008.

    Graduate School staff attended a Webinar with Collegenet. The vendor is being reviewed for revising the current Graduate School electronic application. The Graduate School will decide on a vendor by Summer. The chosen vendor's program will be a compatible interface with the new enrollment management software.

    Dr. Trainer gave a report on the status of the Bulletin Review Committee. The Committee has selected the University of Virginia's Graduate School website as an ideal graduate school bulletin webpage design. The committee plans to work with Professor Bickle and the Program Review Committee to develop an electronic bulletin web design that is user-friendly and present precise curriculum content to better service students, faculty and staff. The plan is to revise each USC departmental webpage to follow this template. The departments will be given the opportunity to review the new design and provide feedback. Once approved, the websites will go on-line. Implementation is planned to coordinate with the OneCarolina rollout in Spring 2009.

    Professor Voulgaris suggested that a CD version of the Bulletin be developed for distribution to prospective students who do not have the internet access. Dr. Trainer will present this suggestion to the Bulletin Review Committee for consideration.

    Dr. Trainer also reported on the Academic Program Development Policy Workgroup. The group is developing draft policies and guidelines that will codify curricular processing such as how new courses are approved, how course level changes are implemented, how course name changes are processed, etc. Once developed, the draft policies will be presented to the Graduate Council. The new curricular policies will streamline procedures between the Graduate Council and the Faculty Senate.

    Professor Dubinsky reported progress on Graduate Student Day. Scheduled are 6 creative performances, 1 creative display, 33 poster presentations and 67 research entries. The award ceremony will take place on April 2, 2008 in the Russell House from 1:45 until 3:15 p.m. Graduate Council members and faculty are still needed to assist in making the event successful.

    Dr. Trainer asked if the Anthony Edwards Award was included in the awards to be presented on Graduate Student Day. Professor Dubinsky replied that specific criteria and guidelines still need to be developed regarding disbursement of this award. Professor Farber charged the Fellowships Committee to develop the guidelines and criteria for disbursement of this award. The award should be made available for inclusion in Graduate Student Day 2009.

4. **Report of the Petitions and Appeals Committee** (Professor Herman)

    Items scheduled to report were withdrawn pending further information.

5. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Professor Zoch for Professor Kelehear)

    COLLEGE OF ARTS AND SCIENCES **- APPROVED**
    Curriculum and Bulletin Change: (Change in Program name-no change to curriculum)
    FROM: **WOST** Women's Studies
    TO: **WOST** Women's and Gender Studies **– Change better reflects what is currently taught in the program**
    [Effective: Fall 2008]

    DEPARTMENT OF PHILOSOPHY**- APPROVED**
    New Course Proposal: (add a new course to program)
    PHIL 715 Ethics in Criminal Justice (3) Classic and contemporary theories of ethics and their applications to criminal justice decision-making.
    [Effective: Fall 2008]

    DEPARTMENT OF PHILOSOPHY**- APPROVED**
    Curriculum and Bulletin Change: (To add PHIL 715 to Bulletin & to Crosslist**)**
    FROM: **CRJU 714** Ethics in Criminal Justice (3) Classic and contemporary theories of ethics and their applications to criminal justice decision-making.
    TO: **CRJU 714/PHIL 715** Ethics in Criminal Justice (3) Classic and contemporary theories of ethics and their applications to criminal justice decision-making.
    [Effective: Fall 2008]

    DEPARTMENT OF CRIMINOLOGY & CRIMINAL JUSTICE**- APPROVED**
    Curriculum and Bulletin Change: (To add New Certificate to Bulletin**)**
    New Certificate in Criminal Justice Leadership
    [Effective: Fall 2008]

    DEPARTMENT OF LANGUAGES, LITERATURES AND CULTURE**- APPROVED**
    New Course Proposal: (add a new course)
    SPAN 752 Twentieth-Century Spanish Exile Literature (3) Study of the creative works written by high profile Spanish writers while in exile (in Mexico, Puerto Rico, Argentina, and the U.S.) during the Spanish Civil War and ensuing Francoist regime.
    [Effective: Fall 2009]

DEPARTMENT OF MANAGEMENT SCIENCE- **APPROVED** (with amendments)
> **New Course Proposal: (to add a new course)**
> > **MGSC 711** Quantitative Methods in Business (3) Quantitative procedures used to make informed business decisions. The course focuses on the application of descriptive statistics, probability, interval estimates, hypothesis testing, and regression to management problems.
> > **[Effective: Fall 2008]**

DEPARTMENT OF MANAGEMENT SCIENCE- **APPROVED** (with amendments)
> **New Course Proposal: (to add a new course)**
> > **MGSC 711T** Quantitative Methods in Business - ***Technology-Assisted Instruction Proposal*** (3) Quantitative procedures used to make informed business decisions. The course focuses on the application of descriptive statistics, probability, interval estimates, hypothesis testing, and regression to management problems.
> > **[Effective: Fall 2008]**

> Amendments include:
> > 1) NCP form to include New Course Title
> > 2) Syllabus to include D & F submission
> > 3) Syllabus to include Method of Delivery
> > 4) Syllabus to include Course Goals and objectives
> > 5) Justification to include an expanded rationale for change from 600 to 700 level course
> > 6) Obtain Steve Adam's signature on the TIP form
> *At the request of the Department of Statistics, Business (Dr. Niehaus) has agreed to restrict this course to Business students.

DEPARTMENT OF ACCOUNTING-Program Involved -- Master of Accountancy- **APPROVED**
> **Curriculum and Bulletin Change: (course description change and removal of a course)**
> > FROM: Business Management and Assurance Track – The Business Management and Assurance Track is a professional program that provides students with the advanced knowledge and skills necessary for entry-level positions in the areas of auditing, assurance, services, and financial reporting and for further graduate work. Students are required to complete each of the following courses: ACCT 732, 733, 734, 736, 737 (15 hours)
> > TO: Business Management and Assurance Track, Business Management and Assurance Track is a professional program that provides students with the advanced knowledge and skills necessary for entry-level positions in the areas of auditing, assurance, services, and financial reporting and for further graduate work. Students are required to complete each of the following courses: ACCT 732, 734, 736, 737 (12 hours)
> > **[Effective: Summer I 2008]**

DEPARTMENT OF ACCOUNTING- **APPROVED**
   Curriculum and Bulletin Change: (course name change)
      FROM: ACCT 733 Accounting Theory (3) Analysis of the
      theoretical basis of accounting.
      TO: ACCT 733 Accounting Regulation and Financial Reporting
      Issues (3) Examination of the theoretical, practical, economic, and
      political aspects of accounting regulation and financial reporting
      issues.
      [Effective: Summer I 2008]

MOORE BUSINESS SCHOOL- **APPROVED**
   Curriculum and Bulletin Change: PMBA (Description change)
      FROM: Professional MBA Program – The degree requirements
      include the following courses in the Moore School of Business:
      ACCT 728, 729, MGSC 692, ECON 720, FINA 760, MBAD 702,
      MGMT 770, MGSC 791, 796, MKTG 701 and elective courses in
      the Moore School of Business (18 hours). These electives are
      chosen from a number of approved elective offerings of the Moore
      School of Business.
      TO: Professional MBA Program – The degree requirements include
      the following courses in the Moore School of Business: ACCT 728,
      729, **MGSC 711**, ECON 720, FINA 760, MBAD 702, MGMT 770,
      MGSC 791, 796, MKTG 701 and elective courses in the Moore
      School of Business (18 hours). These electives are chosen from a
      number of approved elective offerings of the Moore School of
      Business.
      [Effective: Fall 2008]

MOORE BUSINESS SCHOOL- **APPROVED**
   New Course Proposal:
      MGSC 871 Global Sourcing: Strategies and Applications (3) This
      course covers skills necessary to pursue sourcing and related
      careers in manufacturing, services, retailing, and government
      agencies, including discussion of cutting edge negotiation and
      sourcing strategies pursued in exemplar firms.
      [Prereq.: DMBS 718]
      [Effective: Fall 2008]

6. **Report of Science, Math, and Related Professional Programs Committee**
   (Professor Trifonov)

THE ARNOLD SCHOOL OF PUBLIC HEALTH- **APPROVED**
   **Course Change Proposal: (change in course description and
   prerequisites**
      FROM: PUBH 798 (1-6)
      Limited work experience or service project in an approved public
      health setting relating to physical activity.

[Prereq.: BIOS 700 or 701 and EPID 700 or 701 and EXSC 700**]**
TO: PUBH 798 (1-6)
Limited work experience or service project in an approved public
health setting.
[Prereq.: BIOS 700 or 701 and EPID 700 or 701**]**
[Effective: Fall 2008]

THE SCHOOL OF MEDICINE**- APPROVED**
Department of Neuropsychiatry and Behavioral Science
Course Change Proposal: (change in the number of course hours)
FROM: RHAB 883 Counseling Internship. (6)
TO: RHAB 883 Counseling Internship. (1-6)
[Effective: Fall 2008]

7. **Report of 500/600 Level Courses and Telecommunication Delivery** (Dean
   Buggy)

   Professor Buggy reported these courses were reviewed and recommended for
   approval by the Committee on Curricula on Feb. 15, 2008.
   FILM 511 – New Course
   ECON 548 [=ENVR 548] – New course and cross-listing
   ENVR 548 [=ECON 548] – New course and cross-listing
   MUSC 554 - Deletion
   These courses were reviewed and recommended for approval by the Committee on
   Curricula on Submissions from the March 7, 2008.

   These courses were presented to the Faculty Senate on the April 2, 2008.

   SPCH 543 – Change title and description
   SPCH 548 – Change title, description, and number to 448; Delete SPCH 548
   LING 554 [=SPAN 516] – New course and cross-listing
   SPAN 516 [=LING 554] – New course and cross-listing
   BMEN 589 – New Course
   EMCH 551 – New Course and telecommunication delivery
   EMCH 557 – New Course and telecommunication delivery
   EMCH 558 – New Course and telecommunication delivery
   HPEB 513 – Change title and description
   HPEB 684 – Change title and description

   Professor Buggy will report the outcome of these courses at the next Graduate
   Council meeting.

   Aileen requested that the Methods of Delivery be added to each course on this
   report.

8. **Report of the Fellowships Committee** (Professor Pirisi-Creek)

   Professor Dubinsky presented in absence of Professor Pirisi-Creek. The
   Fellowships Committee is presenting Round 3 of the Graduate Fellowships on

March 28, 2008. The Committee will meet again on April 7 to determine the award recipients.

9. **Report of the Program Review Committee** (Professor Bickle)

   No Report.

10. **Report of Academic Policy and Practices Committee** (Professor Farber)

   Professor Farber presented the proposed policy change to the Graduate Director's Manual - Proposal #1:

   Page 4 - Section B. Specific Responsibilities
   1. Processing and evaluation of applications
   2. Transmitting to The Graduate School the program's recommendation on admission for ALL admission for all applicants by the first day of classes of the term for which the applicant applied.

   Page 17 - (bottom of page)
   Admission Standards - 3rd paragraph
   The program's recommendation of admission decision for ALL applicants must be transmitted to The Graduate School by the first day of classes of the term for which the applicant applied. This is done by submitting an electronic action sheet to The Graduate School for each applicant. If an applicant is declined, the Graduate Director or appropriate program representative may provide additional information to the applicant regarding the potential for admission in the future. However, the decline action recommendation must be filed and the applicant sent a letter from The Graduate School indicating this official action.

   The Policy and Procedures Committee also recommends that The Graduate School send a copy of the decline letter template to Graduate Directors and complete detailed information regarding the monetary charges to students incurred for reapplication and the circumstances for which those charges apply.

   The Council approved Proposal #1.

   Professor Farber presented the proposed policy change to the Graduate Director's Manual - Proposal #2:

   Addition of the following:
   Each graduate program determines the minimum standard criteria acceptable for admission, (e.g. minimum standardized test scores, minimum GPA, minimum portfolio review score, minimum interview scores). The criteria may or may not be published, but must be formally shared with the Graduate School and will be used by the Graduate School Coordinators to guide admission actions. Admission for any applicant with credentials below the determined minimum(s) will require a memo of justification describing alternative evidence of the applicant's qualifications.

Professor Buggy recommended a change to the last sentence of the proposal from "Admission for any applicant…" to "Recommendation for admission for any application…"

After discussion, the Council approved the following:

Each graduate program determines the minimum standard criteria acceptable for admission, (e.g. minimum standardized test scores, minimum GPA, minimum portfolio review score, minimum interview scores). The criteria may or may not be published, but must be formally shared with the Graduate School and will be used by the Graduate School Coordinators to guide admission actions. Recommendation for admission for any applicant with credentials below the determined minimum(s) will require a memo of justification describing alternative evidence of the applicant's qualifications.

Professor Hand opposed.

Professor Farber tabled Proposal #3 until the next meeting.

11. **Other Committee Reports**

12. **Old Business**

Professor Farber shared a copy of the letter Graduate Council sent to President Sorenson supporting the Graduate Student Association's position for the continuation and eventual increase of the graduate student worker health insurance subsidy. Professor Farber also shared a copy of President Sorensen's response.
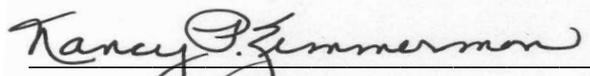
13. **New Business**

No report.

14. **Good of the Order**

15. **Adjournment**

The meeting adjourned at 4:38 p.m.

_____
Nancy Zimmerman, Secretary

c:

President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

UNIVERSITY OF SOUTHCAROLINA

THE GRADUATE SCHOOL
GRADUATE COUNCIL MINUTES
April 14, 2008

The Graduate Council met on Monday, April 14, 2008, at 2:30p.m. in Room 311 of the Byrnes Building with Professor Naomi Faber presiding.

Graduate Council members present: Dr. Naomi Farber, Chair; Drs. Satish Jayachandran, Zach Kelehear, Barry Markovsky, Andrew Shifflet, Ognian Trifonov, Irma Van Scoy, George Voulgaris, Mike Wyatt and Lynn Zoch

Graduate Council members absent: Marianne Bickle, Xiaomin Deng, Josh Gold, Gregory Hand, Joann Herman, Scott Huebner, Lucia Pirisi-Creek, James Sweigart

Graduate School Representatives: James Buggy, Stan Dubinsky, Nancy Zimmerman, and Teresa Smith

Provost Office Representative: Aileen Trainer (Excused)

NOTE: These minutes will become final on May 28, 2008, if not challenged.

1. **Chair's remarks** (Professor Farber)

    Professor Farber called the meeting to order at 2:30 p.m.

2. **Approval of minutes** (Minutes of the March 24, 2008 meeting).

    The minutes were reviewed electronically and approved by the Council.
    [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at http://www.gradschool.sc.edu/gradcouncil/index.html

3. **Report of the Graduate Dean** (Dean Buggy)

Dr. Buggy reported on the plans for the doctoral hooding May 10 ceremony. The speaker this year will be Maryann Fitzpatrick, Dean of the College of Arts and Sciences.

There will be a Graduate Director's meeting May 7. At the meeting, the Graduate Director's will be given a demonstration and asked for input on the new electronic Graduate School application process.

A Graduate Director from the Department of Chemistry asked the Graduate School if students had access to the Thompson Health Center between semesters. Dr. Buggy received clarification from Deborah Beck, the Executive Director of Student Health Services. She explained that students did have access but would have to pay for services between semesters. The Graduate Director of Chemistry was informed of the policy. Deborah Beck also mentioned that Student Health Services is planning a meeting at the end of April to discuss this issue. Dr. Buggy shared information or the meeting with the members of the Graduate Student Association so they could attend and ensure that the issues of the Graduate Students are voiced.

Dr. Buggy then asked Associate Dean Dubinsky to report on Graduate Student Day held April 2. Dubinsky reported that the events of Graduate Student Day went well, explained the revised processes, and commented that the participation of presenters and judges was outstanding. The winners of each competition and the abstracts of the presented posters and papers are posted on the Graduate School website. The USC *Times* featured two articles on the successful event.

4. **Report of the Petitions and Appeals Committee** (Professor Herman)

No items reported.

5. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Professor Zoch for Professor Kelehear)

College of Social Work

Curriculum and Bulletin Change – Advanced Standing

The College of Social Work has a program of advanced standing whereby a student who has received a Bachelor of Social Work (B.S.W.) within five years from a program accredited by the Council on Social Work	The College of Social Work has a program of advanced standing whereby a student who has received a Bachelor of Social Work (B.S.W.) ~~within~~ **in the past** five years from a program accredited by the Council on Social Work Education may enter into the last

Education may enter into the last 30 hours of study (advanced course work). Admission is on a selective basis and is determined by the academic preparation and personal qualifications of the applicant. Students admitted to this program are required to successfully complete six integrative seminars (12 credit hours) during the summer prior to entering the advanced courses. The six integrative seminars (SOWK 700, SOWK 701, SOWK 702, SOWK 703, SOWK 704, and SOWK 705) are offered during two five-week sessions.	30 hours of study (advanced course work)--**upon completion of four courses (SOWK 712, SOWK 791, SOWK 732, and SOWK 742).** Admission is on a selective basis and is determined by the academic preparation and personal qualifications of the applicant. ~~Students admitted to this program are required to successfully complete six integrative seminars (12 credit hours) during the summer prior to entering the advanced courses. The six integrative seminars (SOWK 700, SOWK 701, SOWK 702, SOWK 703, SOWK 704, and SOWK 705) are offered during two five-week sessions.~~ **The four required courses (12 credit hours) are taken during two five-week sessions in the summer prior to entering the advanced courses.**
Course Descriptions (SOWK) Advanced Standing Seminars • **700 -- Integrative Seminar: Social Work Practice I. (2)** (Prereq: Presented to students with advanced standing) Review of generalist practice with individuals, families, and groups: assessment, planning, intervention, termination, and follow-up; culturally competent practice. • **701 -- Integrative Seminar: Social Work Practice II. (2)** (Prereq: Presented to students with advanced standing) Review of generalist practice with organizations, neighborhoods and communities, and the larger society, including the contexts and components of effective change processes. • **702 -- Integrative Seminar: Social Work Research I. (2)** (Prereq: Presented to students with advanced standing) Review of research methods, including	**Course Descriptions (SOWK) Advanced Standing Seminars** ~~• **700 -- Integrative Seminar: Social Work Practice I. (2)** (Prereq: Presented to students with advanced standing) Review of generalist practice with individuals, families, and groups: assessment, planning, intervention, termination, and follow-up; culturally competent practice.~~ ~~• **701 -- Integrative Seminar: Social Work Practice II. (2)** (Prereq: Presented to students with advanced standing) Review of generalist practice with organizations, neighborhoods and communities, and the larger society, including the contexts and components of effective change processes.~~ ~~• **702 -- Integrative Seminar: Social Work Research I. (2)** (Prereq: Presented to students with advanced standing)~~

problem formulation, measurement, sampling, group designs, survey research, qualitative approaches, writing reports, and evaluating the research of others. **• 703 -- Integrative Seminar: Social Work Research II. (2)** (Prereq: Presented to students with advanced standing) Review of descriptive statistics, binomial and normal distributions, plotting and graphing data, and single system designs used in evaluating practice. **704 -- Integrative Seminar: Social Welfare Policy and Services. (3)** (Prereq: Admission to the advanced standing program or consent of the department.) The development, implementation, advocacy, and evaluation of social welfare policy, with special attention to social policies that affect disadvantaged and oppressed groups in society. **• 705 -- Integrative Seminar: Human Behavior and the Social Environment. (3)** (Prereq: Admission to the advanced standing program or consent of the department.) Perspectives and theories that explain the reciprocal interactions between larger social systems—society, communities, institutions, and organizations—and families or individuals of diverse backgrounds.	~~Review of research methods, including problem formulation, measurement, sampling, group designs, survey research, qualitative approaches, writing reports, and evaluating the research of others.~~ **~~• 703 -- Integrative Seminar: Social Work Research II. (2)~~** ~~(Prereq: Presented to students with advanced standing) Review of descriptive statistics, binomial and normal distributions, plotting and graphing data, and single system designs used in evaluating practice.~~ **~~• 704 -- Integrative Seminar: Social Welfare Policy and Services. (3)~~** ~~(Prereq: Admission to the advanced standing program or consent of the department.) The development, implementation, advocacy, and evaluation of social welfare policy, with special attention to social policies that affect disadvantaged and oppressed groups in society.~~ **~~• 705 -- Integrative Seminar: Human Behavior and the Social Environment. (3)~~** ~~(Prereq: Admission to the advanced standing program or consent of the department.) Perspectives and theories that explain the reciprocal interactions between larger social systems—society, communities, institutions, and organizations—and families or individuals of diverse backgrounds.~~

Deletions

SOWK 700   Integrative Seminar: Social Work Practice I

SOWK 701   Integrative Seminar: Social Work Practice II
SOWK 702   Integrative Seminar: Social Work Research I
SOWK 703   Integrative Seminar: Social Work Research II
SOWK 704   Integrative Seminar: Social Welfare Policy and Services
SOWK 705   Integrative Seminar: Human Behavior in the Social Environment

College of Education

New Course Proposals – APPROVED

EDCE 717   Career Practicum (3) (Prereq.: EDCE 502, 600, 700, 706, and 707) A supervised experience in an approved setting that develops and assesses the individual's facilitation skills in career development. **Effective: Fall 2008**

EDCE 715   Sexuality Counseling (3) [Prereq.: EDCE 503, EDPY 705] An overview of a family systems approach to understanding and treating clinical issues related to human sexuality. **Effective: Summer 2008**

EDFN 741   International & Comparative Education (3) Introduction to international education and the comparative method in the study of educational systems around the world. Provides students with an overview of comparative and international education theory, practice, and research methodology. **Effective: Spring 2008**

EDRD 797   Assessment for English Language Learners (3) (Prereq.: LING 600, EDRD/LING 796) Seminar and supervised one-on-one field experience focusing on accessing and meeting the needs of English learners including approaches to classroom-based assessments in ESL, bilingual education, and preschool-grade 12 classrooms. **Effective: Fall 2008**

EDRD 798   Curriculum Design and Materials Development for English Language Learners (3) (Prereq.: LING 795, EDRD/LING 796) This course will engage students in the examination and creation of research and theory that support curriculum design and materials development for the ESOL classroom. **Effective: Fall 2008**

EDCE 805E   Elementary School Counseling Practicum (3 or 6) (Prereq.: EDCE 802S and approved

internship application.) Counseling experience in an elementary school setting. **Effective: Summer 2008**

EDCE 805S   Secondary School Counseling Practicum (3 or 6) (Prereq.: EDCE 510, 600, 601, 700, 702, 705, 710, 712, EDPY 705, EDRM 700, and passing grade on CPCE) Supervised counseling experience in an approved secondary school setting. **Effective: Summer 2008**

Course Changes – APPROVED

Change in Course Prerequisites
FROM: **EDCE 704**   Theory and Procedures of Group Counseling (3)   (Prereq.: EDCE 601 and EDCE 721 or PSYC 704)
TO: **EDCE 704**   Theory and Procedures of Group Counseling (3) (Prereq.: EDCE 721, 722) **Effective: Summer 2008**

FROM: **EDCE 720**   Theories of Counseling (3) (Prereq.: EDCE 510, 600)
TO: **EDCE 720**   Theories of Counseling (3) **(**Prereq.: EDCE 600)

FROM: **EDCE 721**   Techniques of Counseling (3) (Prereq.: EDCE 720)
TO: **EDCE 721 EDCE Summer**   Techniques of Counseling (3) (Prereq.: 510, 700, 712, AND 720) **Effective: 2008**

Change in Course Title
FROM: **EDCE 706**   Individual Appraisal Lab(3)(Prereq: EDCE 705) This course is designed to provide counselors with a working knowledge of various instruments used in educational, vocational, and social-personal counseling. Students take, administer, score, and record the results of various standardized instruments. The uses of sociometry and similar techniques for individual appraisal are discussed and evaluated.
TO: **EDCE 706**   Assessment in Counseling (3) Knowledge and application of assessment techniques and instruments utilized in school, career,

individual, and family counseling. **Effective: Summer 2008**

FROM: EDCE 802 Practicum in Human Development and Counseling I. (3) (Prereq.: Full admission into a counselor program and program-specific prerequisites as approved by program faculty) Supervised counseling experience in an approved institution or agency.

TO: EDCE 802 Marriage, Couples, and Family Counseling Practicum. (3) (Prereq.: Full admission into a counselor program and program-specific prerequisites as approved by program faculty) Supervised counseling experience in an approved institution or agency. **Effective: Summer 2008**

FROM: EDCE 805 Counseling Internship (3) Counseling experience will be gained in a work setting similar to that in which a counselor will eventually be employed.

TO: EDCE 805 Marriage, Couples, and Family Counseling Internship (3) Counseling experience will be gained in a work setting similar to that in which a counselor will eventually be employed. **Effective: Summer 2008**

Change in Course Title and Prerequisites

FROM: EDCE 802E Elementary School Counseling Practicum (3) (Prereq.: full admission to the K-12 School Counseling program, successful completion of EDCE 510, 600, 601, 700, 702, 705, 710, 712, 720, 721, EDPY 705, EDRM 700, and passing grade on CPCE) Supervised counseling experience in an approved elementary school setting. Contact department for application deadline.

TO: EDCE 802E Elementary School Counseling Practicum (3) (Prereq.: Approved elementary school counseling practicum application.) Supervised counseling experience in an approved elementary school setting. **Effective: Summer 2008**

FROM: EDCE 802S Secondary School Counseling Practicum I (3) (Prereq.: full admission to the K-12 School Counseling program, successful completion of EDCE 510, 600, 601, 700, 702, 705, 710, 712, 720, 721, EDPY 705, EDRM 700, and passing

grade on CPCE) Supervised counseling experience in an approved secondary school setting. Contact department for application deadline.

TO: EDCE 802E Secondary School Counseling Practicum (3) (Prereq.: Approved secondary school counseling practicum application.) Supervised counseling experience in an approved elementary school setting. **Effective: Summer 2008**

Change in Course Title, Prerequisites, and Description

FROM: EDCE 822 Counseling Practicum II (3) (Prereq.: EDCE 802; internship application must be submitted early in the semester preceding enrollment) Advanced level supervised counseling experience in field settings relevant to students' professional goals.

TO: EDCE 822 Advanced Practicum (3). (Prereq.: Admission to the Ph.D. program in Counselor Education) Doctoral level supervised counseling experience in field settings relevant to students' professional goals. **Effective: Summer 2008**

FROM: EDCE 830 Systematic Training Models in Counselor Education(3) (Prereq.: EDCE 721, 823, and a counseling practicum) Examination of systematic counselor training models currently used by counselor educators. Models, research bases, and development of approaches are included.

TO: EDCE 830 Pedagogy in Counselor Education (3) (Prereq.: Admission to the Ph.D. program in Counselor Education) Examination of pedagogy instructional principles, and evaluation procedures for counselor education in higher education settings. **Effective: Spring 2008**

Curriculum and Bulletin Changes

Current Bulletin	Revised Bulletin
Current Wording	Proposed Wording
Counselor Education (Ed.S.)	Counselor Education (Ed.S.)

The counselor education program offers two areas of concentration leading to the degree of education specialist: school counseling and marriage and family counseling/therapy. The Ed.S. degree requires 66 hours and is accredited by the Council for the Accreditation of Counseling Related Educational Programs (CACREP).

School Counseling

The Ed.S. in Counselor Education with a specialization in school counseling fulfills the certification requirements for endorsement as a K-12 school counselor in South Carolina. Students are advised to speak to the appropriate staff in the Office of Student Affairs (Wardlaw 113) for information about the certification requirements of other states. Completion of this specialization may also satisfy South Carolina's academic requirements for licensure as a Licensed Professional Counselor (LPC-Intern). After the completion of the required post-degree clinical hours and supervision of these hours, licensure as an LPC is possible. Students are advised to contact the appropriate licensing board.

Marriage and Family Counseling/Therapy

The Ed.S. in Counselor Education with a specialization in marriage and family counseling/therapy may fulfill the academic licensure requirements of states that specify the completion of a two-

The counselor education program offers two areas of specialization leading to the degree of education specialist: school counseling and marriage, couples, and family counseling/therapy. The Ed.S. degree requires 66 hours and is accredited by the Council for the Accreditation of Counseling Related Educational Programs (CACREP).

School Counseling

The Ed.S. in Counselor Education with a specialization in school counseling fulfills the certification requirements for endorsement as a K-12 school counselor in South Carolina. Students are advised to speak to the appropriate staff in the Office of Student Affairs (Wardlaw 113) for information about the certification requirements of other states. Completion of this specialization will also satisfy South Carolina's academic requirements for application for licensure as a Licensed Professional Counselor Intern (LPC-Intern). After the completion of the required post-degree clinical hours and supervision of these hours, licensure as an LPC is possible. Students are advised to contact the appropriate licensing board for more details.

Marriage, Couples, and Family Counseling/Therapy

The Ed.S. in Counselor Education with a specialization in marriage, couples, and family counseling/therapy will satisfy South Carolina's academic

year program of graduate study for licensure as a marriage and family counselor/therapist. Be advised that completion of this specific course of study does not prepare the graduate for endorsement by the University as a school counselor. The student must also be aware that state licensing boards may have additional academic and/or supervised clinical requirements beyond the qualifying degree in order to obtain a license to practice. Students are advised to contact the appropriate licensing board for application materials and to discuss these requirements with their advisors.

Admission

Applicants are responsible for ensuring that their application is complete and received by The Graduate School by October 1 or February 1 for admission. In addition to The Graduate School's application requirements, applicants must submit a letter of intent stating the student's desire to enter the degree program and outlining long-term professional goals and estimated length of time to complete a program of study, and a current resume.

The Ed.S. degree requires 66 hours composed of:

Core Courses (30 credit hours): EDCE *5* 10,600,60 1,700,702,706,707,710, 720, and 721 or 716
Clinical Courses (9 credit hours): EDCE 802 (3 credit hours) and EDCE 805 (6 credit hours)
Specialization Course: 6 credit hours
Research: 3 credit hours

requirements for application for licensure as a Licensed Professional Counselor-Intern (LPC/I). After the completion of the required post-degree clinical hours and supervision of these hours, licensure as a LPC is possible. Completion of this specialization may also fulfill the academic licensure requirements of states that specify the completion of a two-year program of graduate study as a marriage and family counselor/therapist. Be advised that completion of this specific course of study does not prepare the graduate for endorsement by the University as a school counselor. The student must also be aware that state licensing boards may have additional academic and/or supervised clinical requirements beyond the qualifying degree in order to obtain a license to practice. Students are advised to contact the appropriate licensing board for application materials and to discuss these requirements with their advisors.

Admission

Applicants are responsible for ensuring that their application is complete and received by The Graduate School by December 1 for admission. In addition to The Graduate School's application requirements, applicants must submit a letter of intent stating the student's desire to enter the degree program, outlining long-term professional goals and estimating length of time to complete a program of study. Applicants must also submit a

Human Growth and Development: 3 credit hours Specialized Studies in Counseling: 6-12 credit hours Social and Cultural Foundations: 6-12 credit hours	current resume. The Ed.S. degree requires 66 hours composed of: Core Courses (30 credit hours): EDCE *5*10,600,~~601~~,700,702,706,707,710, 720, 721 or 716, and 722. Clinical Courses (9 credit hours): EDCE 802 or 802E/S (3 credit hours) and EDCE 805 or 805E/S (6 credit hours) Specialization Course: 6 credit hours Research: 3 credit hours Human Growth and Development: 3 credit hours Specialized Studies in Counseling: 6-12 credit hours Social and Cultural Foundations: 6-12 credit hours Students who received the 18 hour Graduate Certificate in Career Development Facilitator (CDF) must complete the following 48 hours to earn the education specialist's degree: 18 hours of EDCE Core Courses-EDCE 510, 702, 710, 720, 721 or 716, and 722; 9 credit hours in EDCE clinical courses; 6 credit hours in EDCE specialization courses; EDRM 700; EDPY 705; 3-12 credit hours of specialized studies in counseling; and 3-12 hours of social and cultural foundations. All candidates will successfully complete a comprehensive examination prior to graduation. All 66 hours must be completed within six years. Career Development Facilitator (CDF) Certificate THE CDF certificate is open to individuals who hold a baccalaureate or higher degree. The program requires 18 hours of course work in Counselor Education. Students interested in subsequent enrollment in the Ed.S. in

	Counselor Education should note that all certificate and program hours must be completed within six years to earn the Ed.S. degree. Applicants for the CDF certificate program must meet Graduate School admission requirements for the University of South Carolina. Once admitted to the CDF certificate program, students must complete 18 credit hours in prescribed courses to meet the requirements for the certificate. In addition, students must maintain a B average in all courses with no more than six hours of C credit. Required Courses: EDCE 502 Guidance Techniques for Classroom Teachers EDCE 600 Communication Skills in Counseling EDCE 700 Cross Cultural Counseling EDCE 706 Assessment in Counseling EDCE 707 Career Development EDCE 717 Career Practicum

School of Library and Information Science
> **Technology-Assisted Instruction Delivery Proposal – APPROVED**
> SLIS 600   Storytelling

6. **Report of Science, Math, and Related Professional Programs Committee**
(Professor Trifonov)

College of Engineering and Computing

> **New Course Proposals - APPROVED**
> **CSCE 769**   Computational structural biology. (3) (Prereq.: Linear algebra or consent of the instructor.)

Theoretical concepts and algorithmic tools currently utilized in the field of protein folding such as Xplor-NIH and ROSETTA are presented. Participants are enabled to embark in research of protein folding. **Effective: Fall 2008**

College of Nursing

New Course Proposals – APPROVED

NURS 805	Advanced Nursing Leadership. (3) Nursing leadership in complex health care organizations. **Effective: Fall 2008**
NURS 806	Organizational Leadership I. (3) (Prereq.: NURS 805) Evaluation of healthcare organizational dynamics and performance. Practicum required. **Effective: Fall 2008**
NURS 807	Organizational Leadership II. (3) (Prereq.: NURS 806) Application of advanced nurse leader competencies to organizational change in healthcare systems. Practicum required. **Effective: Fall 2008**
NURS 808	Advanced Nursing in Population Health. (2) Application of evidence based nursing interventions to issues in population health. **Effective: Fall 2008**
NURS 819	Evidence and Nursing Practice. (3) Analysis and synthesis of evidence needed for formulating recommendations for nursing practice. **Effective: Fall 2008**

Technology-Assisted Instruction Delivery Proposal-APPROVED

NURS 898	Research Internship. (3)

Curriculum and Bulletin Changes

Former Curriculum	New Curriculum
(Location: Doctor of Nursing Practice Degree, p. 247) Doctor of Nursing Practice graduates are eligible to sit for national certification examinations in at least one area of advanced practice. Depending upon elective sequences selected, students may be able to prepare	**TO:** Doctor of Nursing Practice graduates are eligible to sit for national certification examinations in at least one area of advanced practice.

for additional specialty certification examinations. **(Location: Admission, p. 247)** Admission requirements for students with a BSN or a Master's degree in nursing: 1) a BSN from a program that is nationally accredited; 4) Transcripts of all previous college studies (the overall average GPA for post-Master's students was greater than 3.68)	A BSN or Master's degree in nursing from a program that is nationally accredited; 4) Transcripts of all previous college studies (the overall average GPA for recently admitted students was greater than 3.68). **ADDITION TO ADMISSIONS REQUIREMENTS:** 9) Applicants with a Master's degree in nursing must be certified as an advanced practice nurse or hold a Master's degree in nursing administration; 10) Applicants with a Master's degree in nursing must present a professional portfolio of knowledge, skills, and expertise acquired through education and experience.
(Location: Curriculum, p. 247) The DNP curricular plan totals 83 Credits. Non-BSN degree prepared students take additional course work as prerequisites and corequisites with the DNP curriculum. These students are awarded the BSN degree upon the completion of the additional course work and the prescribed credits of DNP course work needed for licensure. Once the BSN course work is completed, students may take the National Council Licensure Examination (NCLEX). Students must be successful on the NCLEX before they are eligible to enroll in the remaining D.N.P. courses. Length of study for non-B.S.N. degree prepared students is typically eight semesters (including summers) of full-time study. Part-time study is available; however, full-time study is required while taking the pre-licensure courses. B.S.N. prepared students take only the 83 credits of the D.N.P. curricular plan. The B.S.N. prepared student is typically enrolled for six semesters (plus two	The DNP curricular plan totals 33 credit hours for students who enter with a Master's degree in nursing. Students must choose either the clinical courses or the organizational leadership courses. All students will take NURS 737 (1), 734 (3), 779(3), 781(3), 805(3), 808(2), 819(3), 820(3), 821(3), 898(3). Students choosing the organizational leadership courses will take NURS 806 (3) and 807 (3). Students choosing the clinical courses will take 6 hours of clinical courses by advisement. Students who enter with a BSN in nursing must take the 33 hours in addition to one of the following advanced practice emphasis areas. Credit hours required for graduation with a DNP degree vary depending on the advanced practice emphasis area chosen by the student. Advanced practice emphasis areas: **Acute Care Nurse Practitioner:** NURS 700 (3), 702 (3), 704 (3), 707 (3), 718 (3), 790 (3), 786* (5), 787* (5), 793 (3), and BIOS 700 (3) or EDRM 710 (3). TOTAL =

14

summers) of full-time study but may enroll on a part-time basis.

Students with a master's degree in nursing may have required courses in the D.N.P. curricular plan waived upon proper submission of like course material that was successfully completed with a minimum grade of **B**. Regardless, at least 50 percent of the course work in the D.N.P. curriculum is required for the Doctor of Nursing Practice degree by those holding the master's degree in nursing. Completion time for master's in nursing prepared students will depend on courses waived and D.N.P. requirements left to complete.

Courses required for the Doctor of Nursing Practice degree are as follows:

65 hours of core courses in research/theory, leadership/policy, and advanced practice nursing

18 hours of specialization in one of the following areas:

Nursing Administration: NURS 740 (3), 741 (3), 742 (3), 781 (3), HSPM 712 (3), MGMT 770 (3)

Acute Care Nurse Practitioner: NURS 786 (5), 787 (5), and 8 credit hours of electives upon advisement

Acute Care Clinical Specialist: NURS 725 (2), 727 (3), 750 (3), 786 (4), and 6 credit hours of electives upon advisement

Gerontologic Clinical Specialist: NURS 733 (1), 752 (3), 753 (3), 754 (3), 755 (3), 756 (3), and 2 credit hours of electives upon advisement

Women's Health Nurse Practitioner: NURS 705 (3), 722 (3), 739 (3), 776 (4), and 5 credit hours of electives upon

67 CREDIT HOURS

Acute Care Clinical Specialist: NURS 700 (3), 702 (3), 704 (3), 707 (3), 718 (3), 725* (2), 727* (3), 750* (3), 786* (4), 790 (3) 793 (3), and BIOS 700 or EDRM 710 (3). TOTAL = 69 CREDIT HOURS

Gerontologic Clinical Specialist: NURS 700 (3), 702 (3), 704 (3), 707 (3), 718 (3), 733* (3), 752* (3), 753* (3), 754* (3), 755* (3), 756* (3) 790 (3), BIOS 700 (3) or EDRM 710 (3). TOTAL = 70 CREDIT HOURS

Women's Health Nurse Practitioner: NURS 700 (3), 702 (3), 704 (3), 705 (3), 707 (3), 718 (3), 722* (3), 739* (3), 776* (4) 790 (3), 793 (3), BIOS 700 (3) or EDRM 710 (3). TOTAL = 70 CREDIT HOURS

Adult Psychiatric Nurse Practitioner/Specialist: NURS 700 (3), 702 (3), 704 (3), 705* (3), 707 (3) 718 (3), 722* (3), 731* (3), 732* (3) 733* (1) 735* (3), 790 (3), 793 (3), BIOS 700 (3) or EDRM 710 (3).

Child/Adolescent Psychiatric Nurse Practitioner/Specialist: NURS 700 (3), 702 (3), 704 (3), 706 (3), 707 (3), 710* (3), 718 (3), 722* (3), 731* (3), 732* (3), 733* (1), 735* (3), 790 (3), 793 (3), BIOS 700 OR EDRM 710 (3). TOTAL = 76 CREDIT HOURS

Clinical Psychiatric Nurse Specialist: NURS 700 (3), 702 (3), 704 (3), 707 (3), 718 (3), 731* (3), 732* (3), 733* (1), 735* (2), 789* (3), 790 (3), 793 (3), 6 hours of mental health courses by advisement*, BIOS 700 (3) or EDRM 710 (3). TOTAL = 76 CREDIT HOURS

Primary Care Nurse Practitioner, Family: NURS 700 (3), 702 (3), 704 (3), 705* (3), 706* (3), 707 (3), 708 (3), 718 (3), 720 (3), 722* (3), 731 (3), 790 (3), 793

advisement

Psychiatric Nurse Practitioner/Specialist, Adult: NURS 705 (3), 722 (3), 732 (3), 733 (1), 735 (2), and 6 credit hours of electives upon advisement

Psychiatric Nurse Practitioner/Specialist, Child/Adolescent: NURS 706 (4), 710 (3), 722 (3), 732 (3), 733 (1), 735 (2), and 3 credit hours of electives upon advisement

Psychiatric Clinical Nurse Specialist: NURS 732 (3), 733 (1), 735 (2), 789 (3), and 9 credit hours of electives upon advisement

Community/Public Health Nursing Administration: NURS 716 (3), 720 (3), HSPM 700 (3), and 9 credit hours of electives upon advisement

Community Health Promotion and Education: NURS 716 (3), 720 (3), HPEB 700 (3), and 9 credit hours of electives upon advisement

Occupational/Environmental Health Nursing: NURS 716 (3), 720 (3), ENHS 660 (3), and 9 credit hours of electives upon advisement

School Health Nursing: NURS 716 (3), 720 (3), HPEB 720 (3), and 9 credit hours of electives upon advisement

Primary Care Nurse Practitioner, Family: NURS 705 (3), 706 (3), 722 (3), and 9 credit hours of electives upon advisement

Primary Care Nurse Practitioner, Adult: NURS 705 (3), 722 (3), and 12 credit hours of electives upon advisement

Primary Care Nurse Practitioner,

(3), BIOS 700 (3), EPID 700 (3). TOTAL: 75 CREDIT HOURS

Primary Care Nurse Practitioner, Adult: NURS 700 (3), 702 (3), 704 (3), 705* (3), 707 (3), 708 (3), 718 (3), 720 (3), 722* (3), 731* (3), 790 (3), 793 (3), BIOS 700 (3), EPID 700 (3). TOTAL: 75 CREDIT HOURS

Primary Care Nurse Practitioner, Pediatric: NURS 700 (3), 702 (3), 704 (3), 706* (3), 707 (3), 708 (3), 710* (3), 718 (3), 720 (3), 722* (3), 790 (3), 793 (3), BIOS 700 (3), EPID 700 (3) TOTAL:: 75 CREDIT HOURS

Primary Care Nurse Practitioner, Gerontologic: NURS 700 (3), 702 (3), 704(3), 705* (3), 707 (3), 708 (3), 718(3), 720(3), 722* (3), 753* (3), 790 (3), 793 (3), BIOS 700 (3), EPID 700(3) TOTAL=75 CREDIT HOURS

Community/Public Health Nursing Administration: NURS 700 (3), 708(3), 716* (3), 719 (3), 720* (3), 738* (3), 790 (3), HSPM 700.(3), BIOS 700.(3), EPID 700. (3), two of the following [ENHS 660.(3), HSPM 712 (3), HSPM 716 (3), HSPM 725 (3), HPEB 700.(3), MGMT770. (3), NURS 735 (3), 740* (3) TOTAL:= 69 CREDIT HOURS

Community Health Promotion and Education: NURS 700 (3), 708(3), 716* (3),719 (3), 720* (3), 738 (3), 790.(3), HPEB 700 *(3), EPID 700(3), BIOS 700.(3), two of the following [EXSC 700.(3), HPEB 701(3), 702(3), 708 (3), 710 (3),712* (3). TOTAL= 69 CREDITHOURS

Occupational/Environmental Health

Gerontologic: NURS 705 (3), 722 (3), 753 (3), and 9 credit hours of electives upon advisement.	**Nursing:** NURS 700.(3), 708(3), 716* (3),719 (3),720* (3), 738 (3), 790 (3) ENHS 660* (3), BIOS 700 (3), EPID 700.(3), two of the following [ENHS 662 (3), 681(3), 762 (3), 763 (3), 764 (3), 767 (3), 771 (3), 776 (3), 781 (3), EPID 747* (3) TOTAL = 69 CREDIT HOURS
	School Health Nursing: NURS 700.(3),708(3), 716* (3), 719 (3), 720* (3), 738 (3),790(3), BIOS 70.0.(3), EPID 700.(3), HPEB 720* (3) , two of the following [EDEX 632 (3), 691 (3), EXSC 700.(3),HPEB521 (3),631 (3),710 (3), 760* (3) TOTAL = 69 CREDIT HOURS
	Nursing Administration: NURS 700.(3),734* (3), 738* (3), 740* (3), 741* (3), 742* (3),779 (3), 781 (3), 790. (3), HSPM 712 (3), MOMT 770.(3), BIOS 700.(3) or EDRM 710 (3)
	TOTAL= 69 CREDITHOURS
	*Emphasis area course.
	Non-RS.N. degree prepared students take additional course work as prerequisites and corequisites with the D.N.P. curriculum. These students are awarded the B.S.N. degree upon completion of the additional coursework and the prescribed credits of D.N.P. coursework needed for licensure. Once the B.S.N. course work is completed, students may take the National Council Licensure Examination(NCLEX). Students must be successful on the NCLEX before they are eligible to enroll in the remaining D.N.P. courses. Length of study for non- B.S.N. degree prepared students is typically eight semesters (including summers) of full-time study. Part-time study is available; however, full-time study is required while taking the pre-licensure courses.

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	Total D.N.P. credit hours 83

7. **Report of 500/600 Level Courses and Telecommunication Delivery** (Dean Buggy)

Professor Buggy reported that the following courses were presented and recommended for approval by the Committee on Curricula on 4/11/08:

New Courses:
1. CRJU 510 – new
2. CRJU 512 – new
3. PHYS 521 – new
4. PHYS 522 – new
5. JOUR 506 – new
6. ENVR 590 – new

Course Changes:
1. MATH 511 – prerequisite
2. MATH 514 – prerequisite
3. MATH 521 – prerequisite
4. MATH 526 – prerequisite
5. MATH 531 – prerequisite
6. MATH 532 – prerequisite
7. MATH 533 – prerequisite
8. MATH 534 – prerequisite
9. MATH 540 – prerequisite
10. MATH 546 – prerequisite
11. MATH 550 – title & prerequisite
12. MATH 551 – prerequisite
13. MATH 552 – prerequisite
14. MATH 554 – prerequisite
15. MATH 561 – prerequisite
16. MATH 580 – prerequisite
17. MATH 587 – prerequisite (pending letter of coordination)
18. MATH 544 - prerequisite
19. PHYS 503 – prerequisite
20. PHYS 504 – prerequisite
21. PHYS 506 – title & prerequisite
22. PHYS 509 – prerequisite
23. PHYS 514 – prerequisite
24. STAT 530 - title
25. WOST – program name
26. EDEC 503 – title & description

27. EDEC 510 – description
28. HRTM 565 – internet delivery
29. PSYC P589 – telecommunication
30. EDEC 610 - # to 510

8. **Report of the Fellowships Committee** (Professor Pirisi-Creek)

Professor Dubinsky presented in absence of Professor Pirisi-Creek. The Fellowships Committee completed the Third Round of nominations on April 7, 2008. There are 12 Graduate Fellowships nominations. The Committee will meet to determine award recipients.

9. **Report of the Program Review Committee** (Professor Bickle)

No Report.

10. **Report of Academic Policy and Practices Committee** (Professor Farber)

Dr. Zimmerman reported a need for revision of the Graduate Council manual and is working on revisions to align it with the Graduate Bulleting and the Graduate Directors' Manual. She also reported on the process of soliciting nominations for new members of the Graduate Council and the difficulty in finding Graduate Faculty willing to be nominated. Dr. Zimmerman reported that the responses given by faculty and Graduate Directors for the unwillingness to be nominated are that units are already too service-heavy in this academic climate and/or that the numbers of senior graduate faculty in units available for such service are declining.

Dr. Farber wanted noted on record of some of the reasons/responses as to why faculty declined nomination/participation in Graduate Council.

Dr. Zimmerman also reported that the process for elected Graduate Council members was complicated and archaic and referred review of the process to the recommended changes to the Policies and Practices Committee.

The Policy and Practices Committee proposed changes to the Graduate Council Manual:

Page 4, Section IV. Graduate Council Membership

A. Elected and Appointed Members

Last sentence, first paragraph now reads:
The Graduate School is currently comprised of twenty faculty members and the Dean of The Graduate School. Members of the Graduate Council include both elected and appointed Columbia faculty. In 2005-2006, nine (9) members are elected and nine(9) members are appointed.

Propose change to:
The Graduate Council has twenty (20) members and is comprised of eighteen (18) Graduate Faculty members, the Dean of the Graduate School, and the Associate or Assistant Dean of The Graduate School who serves as Council Secretary. Nine (9) Graduate Faculty members are elected by the Graduate Faculty and nine (9) Graduate Faculty members are appointed by the President of the University. The eighteen Graduate Faculty members are voting members. The Dean of the Graduate School and the Council Secretary are   non-voting members.

B. Election Procedures

Now reads:
A mail ballot is used for electing Council members. Nominations are solicited from the graduate academic units, and ballots are mailed to all members of the Graduate Faculty. Ballots are returned to the Dean's office, where the votes are counted. The rules of the Faculty Senate are followed in determining the outcome - i.e., to be elected a candidate must receive at least one more vote than the quotient of the total votes cast divided by twice the number of seats to be filled. If a runoff is necessary, the number of candidates is limited to twice the number of seats to be filled. New members take office at the beginning of the fall semester.

Propose change to:
 A ballot is used for electing Council members. Ballots may be mailed either in paper or electronically as long as the voting process is secure and anonymous to the election tellers. Tellers are appointed by the sitting Chair of the Graduate Council. Candidates receiving the largest number of votes are elected to fill the vacant seats. In the event of a tie, the candidate(s) to be seated will be determined by lot. If the number of candidates does not exceed the number of seats to be filled, the Graduate Council may vote to elect the candidates by acclamation rather than conduct the election by ballot. This vote of the Graduate Council is subject to the same process of challenge as other Council decisions. New members take office at the beginning of the fall semester.

Page 5, Section IV - Graduate Council Membership

C. Officers of the Graduate Council
Now reads:
The Associate Dean of The Graduate School is designated as the Council's Secretary.

Propose change to:
The Associate or Assistant Dean of the Graduate School is designated by the Dean of the Graduate School to serve as the Secretary of Graduate Council.

The Graduate Council approved all three changes to the Graduate Council manual.

Dr. Buggy asked the Policies and Practices Committee to review the academic standards related to academic probation notification and length of probations resulting from incomplete grade postings. He described the current practice that, for

example, a student takes a course in Fall 2006 and receives a grade of incomplete that may convert to an F. The administrative change from I to F is not posted to the transcript until the end of Fall 2007, but is posted back to the Fall 2006 semester. If that conversion results in a student's GPA falling below a 3. 0, then that student would be placed on academic probation for a year under current policy. He felt the policy should be revised so that such students receiving I grades which converted should not be given the same one year term of probation because they had already had one year to remove the incomplete grade. He suggested that a shorter probationary period of one regular semester be given to those students.

The Policy and Practices Committee proposed changes to the Academic Standards Policy:

Now reads:
Academic Probation and Suspension Policy ("3.00 Rule")
Graduate degree-seeking students whose cumulative grade point average drops below 3.00 (B) will be placed on academic probation and allowed one calendar year in which to raise the grade point average to at least 3.00. In the case of conversion grades for incompletes that cause a GPA to drop below 3.0, a degree-seeking student will be placed on academic probation at the end of the semester in which the grade is posted. Students who do not reach a cumulative 3.00 grade point average during the probationary period will not be permitted to enroll for further graduate course work as a degree or non-degree student.

Colleges and departments may impose more stringent requirements than The Graduate School's Academic suspension policy. Students should consult their advisors to ensure familiarity with departmental regulations.

Propose change to:
Academic Probation and Suspension Policy ("3.00 Rule")
Graduate degree-seeking students whose cumulative grade point average drops below 3.00 (B) will be placed on academic probation and allowed one calendar year in which to raise the grade point average to at least 3.00. In the case of conversion of grades of incomplete that cause a cumulative GPA to drop below 3.0, a degree-seeking student will be placed on academic probation at the end of the semester in which the grade is posted. Students whose cumulative GPA falls below the required minimum of 3.0 by receiving a grade for a course in which they received an Incomplete will, instead of a one year probationary period, be granted only one major semester of probation dating from the semester in which the grade is received by the registrar in which to raise their cumulative GPA to 3.0 or above. Students who do not reach a cumulative 3.00 grade point average during the probationary period will not be permitted to enroll for further graduate course work as a degree or non-degree student.

Colleges and departments may impose more stringent requirements than the Graduate School's Academic suspension policy. Students should consult their advisors to ensure familiarity with departmental regulations.

The Graduate Council voted to adopt the change to the Academic Standards Policy.

11. **Other Committee Reports**
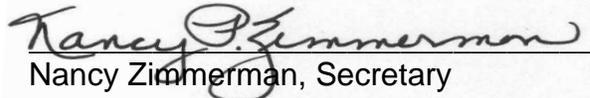
    No report.

12. **Old Business**

    No report.

13. **New Business**

    No report.

14. **Good of the Order**

15. **Adjournment**

    The meeting adjourned at 4:38 p.m.

_____
Nancy Zimmerman, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance

THE GRADUATE SCHOOL
GRADUATE COUNCIL MINUTES
May 28, 2008

The Graduate Council met on Monday, **May 28, 2008** at 11:30 a.m. in Room 311 of the Byrnes Building with Dr. Naomi Faber presiding.

Graduate Council members present: Naomi Farber, Chair; Marianne Bickle, Xiaomin Deng, Josh Gold, JoAnne Herman, Scott Huebner, Satish Jayachandran, Zach Kelehear, Barry Markovsky, Andrew Shifflet, James Sweigart, Ognian Trifonov, Irma Van Scoy, George Voulgaris, Mike Wyatt and Lynn Zoch

Graduate Council members absent: Gregory Hand and Lucia Pirisi-Creek

Graduate School Representatives: James Buggy, Stan Dubinsky, Nancy Zimmerman, and Teresa Smith

Provost Office Representative: Aileen Trainer

NOTE: These minutes will become final on May 28, 2008, if not challenged.

1. **Chair's remarks** (Dr. Farber)

   Dr. Farber called the meeting to order at 11:30 a.m.

2. **Approval of minutes** (Minutes of the April 14, 2008 meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at http://www.gradschool.sc.edu/gradcouncil/index.html]

3. **Report of the Graduate Dean** (Dean Buggy)

   Dean Buggy reported that a new electronic process is being considered by The Graduate School for submission of theses and dissertations. Dean Buggy met with Dr.

Dubinsky, Dr. Zimmerman and Tom McNally and other representatives of the Thomas Cooper Library to discuss how electronic submission would affect archiving. Mr. McNally stated that silver microfilm copies of each thesis and dissertation would suffice for archiving purposes. The Graduate School is working with contractor, Proquest to implement the process. Implementation is projected for Spring 2009.

Dr. Dubinsky reported that TA workshops have been reviewed and that revisions are being made. The Graduate Student awards and fellowships distribution dates are being revised; and a representative from each department will be asked to serve on the fellowship committee. The Graduate School website now lists the Graduate School Student fellowship, scholarship, and award winners.

Dr. Zimmerman reported that the new electronic Graduate Council nomination and election process worked well. More Graduate Faculty voted by this process then in the previous years by paper ballot. The newly elect Graduate Council members were notified and are Nancy Adams of Social work, Donna Shannon of Library and Information Science, Francisco Sanchez of Language, Literature and Cultures, and Nic Ularu of Theatre.

4. **Report of the Petitions and Appeals Committee** (Dr. Herman)

    No items reported.

5. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Dr. Kelehear)

    SCHOOL OF MUSIC
    New Course Proposal **- APPROVED**
    > MUED 731   Teaching Internship in Music
    > MUED 732   Music Teaching Internship Seminar

    Curriculum and Bulletin Change **- APPROVED**
    > The School of Music requests the addition of a new Master of Arts in Teaching-Music to satisfy initial teacher certification requirements. Letter of Concurrence received from College of Education.

    Curriculum and Bulletin Change **- APPROVED**
    > Doctor of Philosophy in Music Education
    > **From:** Doctor of Philosophy – Admission
    > The general requirements for admission are: a master's degree in music education (or the equivalent); satisfactory score on the general section (verbal/quantitative/analytical) of the GRE or the Miller Analogies Test; master's thesis or equivalent demonstration of the ability to undertake and complete significant, original scholarly work: evidence of ~~at least two years of successful teaching the elementary or secondary level;~~ an interview; and fulfillment of the general requirements of admission to The Graduate School, including the submission of three recommendations preferably written on School of Music forms….
    > **To:** Doctor of Philosophy – Admission

The general requirements for admission are: a master's degree in music education (or the equivalent); satisfactory score on the general section (verbal/quantitative/analytical) of the GRE or the Miller Analogies Test; master's thesis or equivalent demonstration of the ability to undertake and complete significant, original scholarly work: evidence of <u>successful fulltime teaching at the elementary or secondary level (a minimum of three years and an expectation of five years):</u> an interview; and fulfillment of the general requirements of admission to The Graduate School, including the submission of three recommendations preferably written on School of Music forms….

COLLEGE OF EDUCATION
New Course Proposals **- APPROVED**
EDLP 808   Field Problems in Educational Administration: The Literature Review

EDTE 776   Educating African-American Students

Course Change Proposal **- APPROVED**
EDCE 601/722   Group Procedures in Counseling

MOORE SCHOOL OF BUSINESS
New Course Proposal **- APPROVED**
IBUS 705   Sustaining the Global Enterprise

IBUS 706   Nations States, Regional Networks and Global Markets

IBUS 707   Comparative Institutional Systems

IBUS 780   International Business Internship

Curriculum and Bulletin Change **-**
[Master of International Business](#):

The Master of International Business is an interdisciplinary program which combines the development of international business expertise with an advanced understanding of international studies. It is designed to build on the international business, functional and language/culture skills developed in an undergraduate program and facilitate further effective application of these skills through a richer appreciation of the cultural, sociopolitical and institutional settings within which global companies operate.

Note: Due to miscommunication during personnel changes, consideration of the proposal by Graduate Council was omitted from the minutes. The Graduate Council reaffirmed this approval at the May 18, 2009 meeting.

COLLEGE OF SOCIAL WORK
Curriculum and Bulletin Change **- APPROVED**
Certificate in Drug and Alcohol Studies:

The College of Social Work requests to drop CRJU 542 from the Graduate Certificate in Drug and Alcohol Studies curriculum and add SOWK 758.

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES
New Course Proposals **- APPROVED**

JOUR 772	Seminar in Health, Science, and the Media
JOUR 773	Risk Communication
JOUR 774	Public Relations Theory
JOUR 776	Seminar in Interactive Media and Emerging Communication Technologies
JOUR 779	Theories of Global Communication
JOUR 807	Advanced Communication Research
JOUR 808	Communication Research: Critical, Cultural, and Naturalistic Approaches
JOUR 809	Seminar in Freedom of Speech
JOUR 810	Independent Research Project

Curriculum and Bulletin Change **- APPROVED**

Ph.D. in Mass Communication – The change will bring our curriculum in line with peer institutions by increasing the number of hours in the program
From: The doctoral program is a 48 hour program, 36 hours of coursework and 12 hours of dissertation credit (minimum).
To: The doctoral program is a 60 hour program (beyond the master's degree) with 45 hours of coursework and a minimum of 15 hours of dissertation credit.

COLLEGE OF HOSPITALITY, RETAIL, AND SPORT MANAGEMENT
Curriculum and Bulletin Change **- APPROVED**

Master of Science in International Hospitality and Tourism-
The College of Hospitality, Retail, and Sport Management requests the addition of specialization in hospitality and tourism technology to the Master of Science in International Hospitality and Tourism.

COLLEGE OF ARTS AND SCIENCES
DEPARTMENT OF LANGUAGES, LITERATURES, AND CULTURES
Curriculum and Bulletin Change **- APPROVED**

The Department of Languages, Literatures, and Cultures requests the addition of SPAN 515 as a requirement for all MA students regardless of whether the thesis or non-thesis option is chosen.

New Course Proposal **- APPROVED**

| SPAN 733 | Trans-Atlantic Perspectives |

DEPARTMENT OF PSYCHOLOGY
Course Change Proposal **- APPROVED**

PSYC 725	Systems and Theories of Psychotherapy
PSYC 726	General Psychopathology
PSYC 732	Assessment in Clinical Neuropsychology
PSYC 733	Neuropsychology of Learning Disabilities
PSYC 734	Clinical Neuropsychological Screening

PSYC 760A	Issues and Ethics in Clinical Community Psychology-A
PSYC 760B	Issues and Ethics in Clinical Community Psychology-B
PSYC 761	Clinical Psychology Assessment I
PSYC 762	Clinical Psychology Assessment II
PSYC 831	Advanced Diagnostics
PSYC 841	Advanced Study in Selected Topics *(Corrected* 11/24/08, Zimmerman)

DEPARTMENT OF SOCIOLOGY
Curriculum and Bulletin Change **- APPROVED**
The Department of Sociology requests a change in admission requirements.

WOMEN'S STUDIES PROGRAM
New Course Proposal **– TABLED UNTIL NEXT MEETING**
Women's Studies
WOST 739 – Conceptual Base for Women's Health/Cross-listed with NURS 739

6. **Report of Science, Math, and Related Professional Programs Committee** (Dr. Trifonov)

COLLEGE OF ENGINEERING AND COMPUTING
Curriculum and Bulletin Change **- APPROVED**
The College of Engineering and Computing requests a change of the College's course indicator from ENGR to ENCP to reflect college name change.

COLLEGE OF NURSING
Curriculum and Bulletin Change **- APPROVED**
Doctor of Philosophy in Nursing Science Degree
Deletion of NURS 804 -Seminar on the Role of the Nurse Scientist (1) Critical Analysis of the Nurse Scientist Role in Contemporary Health Care.

Technology Assisted Instruction Delivery Proposal (TIP) **- APPROVED**
NURS 737   Seminar on Advanced Practice Roles

Course Change Proposal & Technology Assisted Instruction Delivery **– TABLED UNTIL NEXT MEETING** NURS 739 Conceptual Base for Women's Health-Nursing/Cross-listed with WOST 739

Course Change Proposal & Technology Assisted Instruction Delivery **– TABLED UNTIL NEXT MEETING**
NURS 776 & TIP Advanced Women's Health

SCHOOL OF MEDICINE
Curriculum and Bulletin Change **- TABLED UNTIL NEXT MEETING**
The School of Medicine requests to add a graduate certificate program in pre-medical studies.

New Course Proposal **- TABLED UNTIL NEXT MEETING**
MBIM 711   Advances in Biologically-based Complementary and
Alternative Medicine

ARNOLD SCHOOL OF PUBLIC HEALTH
Curriculum and Bulletin Change **- APPROVED**
The Department of Exercise Science requests deletion of Calculus as a
prerequisite for admission to the Doctor of Physical Therapy program.

New Course Proposals **- APPROVED**
EPID 758   Application of Epidemiology in Public Health
HPEB 824   Social and Physical Environment Interventions in Health
Promotion

Course Change Proposal **- APPROVED**
HPEB 711   Applied Health Communication

DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY
Curriculum and Bulletin Change **- APPROVED**
Requests the following change to degree requirements.

Revisions to the Department of Chemistry and Biochemistry Section of the Graduate School Bulletin Voted Upon by the Faculty of the Department

Degree Requirements – from the Graduate School Bulletin, Chemistry and Biochemistry Section (page 56, right column)

Current wording for Chemistry M.S. and Ph.D. Degrees (wording being changed is underlined):

A candidate for the M.S. degree, while earning a minimum of 30 hours of course work beyond the baccalaureate degree, must complete CHEM 701 and 799 (7 hours) and an additional eight courses in chemistry at the 700-level. CHEM 798, 799, 898, and 899 may not be used to satisfy this additional course requirement. Detailed departmental degree requirements are outlined in *Handbook for Graduate Students in the Department of Chemistry and Biochemistry,* which is available to enrolled students. An electronic copy can be requested from the graduate director.

A Ph.D. candidate, while earning a minimum of 60 hours of course work beyond the baccalaureate degree, must complete five 700-level courses, three in the student's area of research interest and two outside that area. The student must complete a combined research plan and oral comprehensive exam, which consists of a summary of the dissertation research plan and progress to date. After this, the student must complete a combined research proposal and written comprehensive exam, consisting of an idea for original research. In addition to research and dissertation work, the student must present two divisional literature seminars. Detailed departmental degree requirements are outlined in *Handbook for Graduate Students in the Department of Chemistry and Biochemistry,* which is available to enrolled students. An electronic copy can be requested from the graduate director.

the baccalaureate degree, must complete five 700-level courses (CHEM 790, 791, 798, 799, 898, and 899 may not be used to satisfy this requirement), two semesters of thesis research (790 and 791) and present one divisional seminar (701). The student must complete a combined research plan, oral and written comprehensive exam, which consists of a summary of the thesis research plan and progress to date. Finally, at least 6 credit hours of CHEM 799 Thesis Preparation must be completed.

A Ph.D. candidate, while earning a minimum of 60 hours of course work beyond the baccalaureate degree, must complete five 700-level courses (CHEM 790, 791, 798, 799, 898, and 899 may not be used to satisfy this requirement), two semesters of thesis research (790 and 791) and present two divisional seminars (701). *The student must complete a combined research plan and oral comprehensive exam, which consists of a summary of the dissertation research plan and progress to date. After this, the student must complete a combined research proposal and written comprehensive exam, consisting of an idea for original research.* Finally, at least 12 credit hours of CHEM 899 Dissertation Preparation must be completed.

Detailed departmental degree requirements are outlined in the *Handbook for Graduate Students in the Department of Chemistry and Biochemistry.* An electronic copy can be accessed by enrolled students through the departmental website.

The faculty voted for the following new wording (new wording is underlined):

A candidate for the M.S. degree, while earning a minimum of 30 hours of course work beyond

COLLEGE OF PHARMACY
   Curriculum Bulletin Change **- APPROVED**
         Requests the following changes to the program bulletin description.

Proposal for concurrent earning of a PharmD and PhD degrees on the Columbia Campus of the South Carolina College of Pharmacy
March 17, 2008

This document describes how students in the professional (PharmD) program of the South Carolina College of Pharmacy can concurrently earn a PhD in pharmaceutical sciences on the University of South Carolina Campus.

Brief introduction to the South Carolina College of Pharmacy (SCCP)

As directly quoted from the memorandum of understanding approved by the respective boards of trustees, "SCCP was created to integrate the USC College of Pharmacy and the MUSC College of Pharmacy through a unified administrative structure designed to enhance the educational, research and service opportunities available to pharmacy students and faculty by coordinating efficiently the strengths and resources of each PharmD program." Professional students entering SCCP, regardless of campus, have a single curriculum taught by distance education from both campuses to both campuses. Thus, the students in the professional program receive essentially the same training. In July of 2007, the American Council on Pharmaceutical Education (ACPE) granted candidate status to the SCCP. The ACPE approved curriculum consists of 146 credit hours of didactic and experiential training to fulfill the requirements for a PharmD degree (See appendix I).

Background of the jointly approved PhD program at the USC and MUSC Colleges of Pharmacy

The South Carolina College of Pharmacy offers a PhD degree in pharmaceutical sciences that is jointly administered by USC and MUSC. The program was accredited by CHE over 20 years ago. On the two campuses, complementary areas of emphasis in pharmaceutical sciences have evolved over time largely defined by the research expertise of the faculty on the respective campuses. When originally approved, the graduate program was designed to matriculate students with a Bachelor's degree in Pharmacy and to provide doctoral training in pharmaceutical sciences. Colleges of Pharmacy in the United States no longer offer bachelor's degrees, and now offer the PharmD as the terminal degree required to enter the pharmacy profession. With the change in pharmacy curriculum to a PharmD degree, it now becomes feasible for students to pursue a PharmD and PhD degree in pharmaceutical sciences concurrently. This document provides the framework by which students who are pursuing a PharmD can also earn a PhD degree concurrently. Pursuing both degrees is becoming a more popular choice for the brightest students who apply to the PharmD program, and as such is necessary to have in place as a recruiting tool. Graduates of such programs have widened career opportunities in academia, industry, and government. MUSC has already approved the concurrent earning of a PharmD and PhD for the Charleston campus of the SCCP. This proposal will create an equal opportunity for USC campus students of SCCP.

Admission requirements

Students must first be accepted into the PharmD program. The pursuit of both degrees is a rigorous undertaking and it is understood that only the most talented and motivated students will pursue earning the PhD concurrently. Students with a GPA of 3.4 or higher after their first year in the PharmD program can apply for the PhD program at the end of the spring semester. A student who wishes to be considered for graduate admission must submit to The Graduate School a completed application (GS-3), transcripts containing all prior college coursework, letters of recommendation, and score on the

PCAT (Pharmacy College Admission Test). Because applicants to the PharmD program are required to take the PCAT, students who wish to apply for the PhD program will not be required to take the GRE. The graduate admissions committee of SCCP will consider applicants and make recommendations for admission into the PhD program. The Graduate School officially accepts students into the PhD program.

Students who do not have a prior Bachelor's degree. It is not a requirement that students have a prior Bachelor's degree before entering a graduate program. From the Graduate Director's Manual: *"Applicants whose educational preparation is equivalent to that represented by a baccalaureate degree and who have sufficient maturity to undertake advanced study may be admitted after submitting their credentials, including appropriate test scores, for review by the dean of The Graduate School."* Students must have completed at least 90 hours of undergraduate course work and have a minimum GPA of 3.40 overall, as well as in their undergraduate major courses. A fully approved Application for Admission to a Combined Bachelor's/Master's Education Plan (BMAP, GS-59) must be on file in The Graduate School.

Curricular requirements for the PhD

The USC graduate school requires a minimum of 60 credit hours to earn the doctorate. Of the 60 hours, a minimum of 30 must be unique to the PhD degree. For the PhD degree in pharmaceutical sciences, "core" courses in medicinal chemistry, pharmaceutics, and pharmacology are required of graduate students who do not have a PharmD. Recommendations for subsequent courses then follow sub-discipline and thematic specializations. Current specializations are in the areas of medicinal chemistry (biomedicinal and synthetic), pharmaceutics, and pharmacology. The PharmD curriculum for SCCP contains 600 and 700 level courses for each of the pharmaceutical core courses. Thus, it would not be necessary for students pursuing a PharmD and PhD concurrently to take the currently required 'core' courses for the PhD students. The PhD portion of the concurrent curriculum would focus on graduate level topics deemed appropriate in sub-discipline and specialization areas.

Concurrent courses for the PhD and PharmD

The PharmD curriculum of SCCP has one 2 credit hour elective required each semester in the fall and spring of the second and third professional year (Appendix I). Students pursuing a PharmD and PhD concurrently will take elective courses approved for graduate credit that fulfill requirements for the PhD program. Electives in the PharmD curriculum total eight hours; however, the curriculum does not stipulate that students take only 2 credit hour courses. Graduate courses are most often 3 or 4 credit hour courses, so students would take up to nine credit hours that would count towards both degrees, under the university "Bachelor's/ Master's Education Plan." In order to count towards the PhD, at least half of the graduate courses must be numbered 700 or above. Courses numbered 500-699 are acceptable if they have been approved for graduate credit. Graduate courses taught in units other than SCCP must be approved by the graduate faculty of SCCP as appropriate for a PhD degree in pharmaceutical sciences.

   The following stipulations must be met to receive graduate credit for courses taken as PharmD electives (*i.e.*, double counted). The student must have completed at least 90 hours of undergraduate course work, have a minimum GPA of 3.40, and form GS-59 must be on file in The Graduate School. A grade of "B" or higher must be earned for the course to count for graduate credit. Registration for the course requires approval of the student's advisor, the chair of the student's department, the graduate director of the PhD program, and the Dean of The Graduate School. Form GS-59A must be processed

for each graduate credit course *at the time of registration* to permit the Registrar's Office to properly enroll the student for graduate credit.

Once the PharmD curriculum is complete, the curriculum requirements for the PhD degree will be:

Up to three graduate level courses taken as electives for the PharmD (9 h maximum counted towards both degrees)	0-9 h
Two to five graduate level courses (not taken for the PharmD degree)	6 - 15 h
Total didactic courses	≥ 15 h
PHAR 712A-D (graduate seminar)	4 h
PHAR 899 (dissertation preparation)	12 h
PHAR 896 (doctoral directed research)	≤ 29 h
Total credit hours (minimum of 51 hours unique to the PhD)	**60 hours**

Timeline of progression

The first three years of progression will follow the curriculum of the PharmD program, with graduate level courses taken as electives (Appendix I). The fourth year of the PharmD program requires that the students complete advanced practice experiential education comprised of nine 4-credit rotations. According to ACPE and SCCP guidelines, up to three of these rotations may be taken as research rotations. Upon completion of all rotations, the students will have fulfilled the requirements for the PharmD degree. Beginning in the fifth year, the students will become full-time PhD students in the graduate program.

Standards and Progression to the PhD degree

The standards and steps to progression of the PhD in pharmaceutical sciences are described in detail in the 2006-2007 Graduate Student Handbook of the Department of Basic Pharmaceutical Sciences (See Appendix II, which contains pages 1-18 of the handbook, PhD curriculum and requirements).

Candidates for the concurrent earning of the PharmD and PhD degree will be held to the same academic standards for students who pursue the PhD degree in the department and at USC (Appendix II, pages 3-4). In brief:
- Graduate courses taken for credit must be passed with a "C" or better.
- A grade point average of at least 3.0 must be obtained on all courses attempted for graduate credit.
- A grade point average of at least 3.0 must be obtained on all courses numbered 700 or above.
- A student accumulating 12 credit hours with a grade of "C+" or below in graduate courses will not be eligible for a graduate degree.

DEPARTMENT OF STATISTICS
Curriculum Bulletin Change **- APPROVED**
>   Master of Science – Eliminate the two semester hour requirement of STAT
>   795 – Statistics Seminar

Curriculum Bulletin Change **- APPROVED**
>   Doctor of Philosophy – Eliminate the six semester hour requirement of
>   STAT 795 – Statistics Seminar

Course Change Proposal **- APPROVED**
>   Delete STAT 795 – Statistics Seminar

7. **Report of 500/600 Level Courses and Telecommunication Delivery** (Dr. Zimmerman reporting for Dean Buggy)

The following 500/600 Level courses were presented to the Faculty Senate and recommended for approval by the Curricula and Courses Committee on May 9, 2008:

Old Business:

1. MATH 587 – prerequisite (C&C on 4/11/08 placed it on hold for a letter from Computer Science & Engineering; concurrence letter received 4/30)
2. EDCE 503 – title & description (C&C on 4-11-08 deferred)

New Business - New Courses:

1. ENGL 603 – new
2. ENGL 606 – new
3. ENGL 611 – new
4. ENGL 613 – new
5. MATH 602 – new
6. TSTM 584 – new
7. TSTM 586 – new
8. HPEB 627 – new
9. HSPM 509 – new
10. HSPM 513 - new
11. HSPM 401 – new (submitted to CC as HSPM 601 course number; changed to HSPM 401 in meeting)
12. MUED 557 – new
13. MUSC 580 – new

New Business - Course Changes:

1. BIOL 531 [=ENHS 661 and EPID 661] – prerequisite
2. ENHS 661 [=BIOL 531 and EPID 661] – prerequisite
3. EPID 661 [=BIOL 531 and EPIC 661] – prerequisite
4. CRJU – curriculum
5. CRJU 532 – title, change in course number to CRJU 323, & description
6. MATH 562 [=CSCE 551] – description

7.   EDET 650 – credit hours & description
8.   ENGR – designator change to ENCP for all courses in the College of Engineering & Computing
9.   ECIV 533 – title
10.   ELCT 551 – prerequisite
11.   ELCT 553 – prerequisite
12.   CSCE 551 – description
13.   CSCE 557 – prerequisite
14.   CSCE 611 – title, prerequisite & description
15.   SLIS J600 – technology assisted delivery
16.   HPEB 501 – title & description
17.   MUSC 540 – prerequisite
18.   MUED 463 – title, change in course number to MUED 533, & description
19.   MUED 463P – title, change in course number to MUED 533P, & description
20.   MUED 464 – title, change in course number to MUED 534, & description
21.   MUED 464P – title, change in course number to MUED 534P, & description
22.   MUED 468 – change in course number to MUED 568
23.   MUED 468P – change in course number to MUED568P
24.   EDUC – curriculum Instruction & Teacher Education–Middle Level Ed.
25.   EDCE 601 – deletion
26.   EDEX 640 – technology assisted delivery

Next Meeting of Curricula and Courses Committee of the Faculty Senate: Monday, August 18, 2008 at 2:00 pm.

8. Report of the Fellowships Committee (Dr. Dubinsky reported for Dr. Pirisi-Creek)

There are 10 new minority scholarships available for 2008-2009. A list of the 2007-2008 award winning recipients is reported on the Graduate School website. As reported previously, a review of all Fellowship funds is under review to determine better use of funds for next year.

9. Report of the Program Review Committee (Dr. Bickle)

Dr. Bickle reported that a review of the University websites will continue throughout the summer and will be reported at the next meeting of the Graduate Council.

10. Report of Academic Policy and Practices Committee (Dr. Farber)

Dr. Farber presented three proposals recommended:

Recommended Bulletin changes:

1) Increase TOEFL minimum for internet-based format from 75 to 80 (Proposed deleted wording is shown as strikethrough and proposed changes are underlined)

Current	Proposed
Application Requirements For Admission to Degree Programs	**Application Requirements** For Admission to Degree Programs

… 5. International applicants whose native language is not English are also required to submit a satisfactory score on the TOEFL or the IELTS Intl. Academic Course Type 2 exam. The minimum acceptable score on the TOEFL is ~~75~~ (Internet-based), 230 (computer-based), or 570 (paper-based), but many programs have set higher requirements. The minimum acceptable overall band score on the IELTS Intl. Academic Course Type 2 exam is 6.5. … International Students and Credentials … An applicant whose native language is not English is required to submit a satisfactory score on the TOEFL or the IELTS Intl. Academic Course Type 2 exam. The minimum acceptable score on the TOEFL is ~~75~~ (Internet-based), 230 (computer-based) or 570 (paper-based), but many programs have set higher standards. The minimum acceptable overall band score on the IELTS Intl. Academic Course Type 2 exam is 6.5.	… 5. International applicants whose native language is not English are also required to submit a satisfactory score on the TOEFL or the IELTS Intl. Academic Course Type 2 exam. The minimum acceptable score on the TOEFL is 80 (Internet-based), 230 (computer-based), or 570 (paper-based), but many programs have set higher requirements. The minimum acceptable overall band score on the IELTS Intl. Academic Course Type 2 exam is 6.5. … International Students and Credentials … An applicant whose native language is not English is required to submit a satisfactory score on the TOEFL or the IELTS Intl. Academic Course Type 2 exam. The minimum acceptable score on the TOEFL is 80 (Internet-based), 230 (computer-based) or 570 (paper-based), but many programs have set higher standards. The minimum acceptable overall band score on the IELTS Intl. Academic Course Type 2 exam is 6.5.

Justification: The current internet-based minimum was set at a value lower than the concordance value predicted by ETS to allow more time to establish confidence in the value. Based on 2005 concordance tables between internet-based and paper-based totals, 74-75 corresponds to 537, 79-80 corresponds to 550, and 88-89 corresponds to 570-573.

This proposal of 80 for internet-based minimum is a gradual change that is closer to concordance, and a value in keeping with many other graduate schools according to tables from the ETS website and from a table provide by Alexandra Rowe of USC EPI obtained from an Oregon State compilation.

The Council voted to approve the change.

2) Change requirements for dissertation research credits from 'only' 12 credits to 'a minimum of' 12 credits. After extensive discussion, the proposal was amended from 'a minimum of 12 credits' to 'a minimum of 12 and a maximum of 30 hours 'of dissertation preparation. The new bulletin wording is as follows:

Current	Proposed
Doctor of Philosophy **Degree Requirements** The granting of a doctoral degree by the University of South Carolina presupposes a minimum of three full years of graduate study (or the equivalent) and requires a minimum of 60 graduate hours (including ~~only~~ 12 hours of dissertation preparation) beyond the baccalaureate, or a minimum of 30 graduate hours (including ~~only~~ 12 hours of dissertation preparation) beyond the master's degree. Candidates for doctoral degrees must complete at least half of their credit hours ~~--exclusive of dissertation credit--~~ in courses numbered 700 and higher. A dissertation based on original research, with credit for 12 hours of dissertation preparation, is required in most doctoral programs. **Dissertation** No later than five years after passing the comprehensive examination, the student must present a dissertation based on research that has been approved by a committee of professors in the major field. During the preparation of the dissertation, any student who uses University facilities or confers with faculty about dissertation work must be officially enrolled for at least one hour of academic credit. ~~Twelve credits in 899 Dissertation Preparation are required for most doctoral degrees. Only 12 hours of 899 are allowed on the program of study although candidates may exceed 12 hours to meet conditions specified in the previous sentence.~~	Doctor of Philosophy **Degree Requirements** The granting of a doctoral degree by the University of South Carolina presupposes a minimum of three full years of graduate study (or the equivalent) and requires a minimum of 60 graduate hours (including <u>a minimum of</u> 12 <u>and maximum of 30</u> hours of dissertation preparation) beyond the baccalaureate, or a minimum of 30 graduate hours (including <u>a minimum of</u> 12 <u>and maximum of 30</u> hours of dissertation preparation) beyond the master's degree. Candidates for doctoral degrees must complete at least half of their credit hour in courses numbered 700 and higher. A dissertation based on original research, with credit for <u>a minimum of</u> 12 hours of dissertation preparation, is required in most doctoral programs. **Dissertation** No later than five years after passing the comprehensive examination, the student must present a dissertation based on research that has been approved by a committee of professors in the major field. During the preparation of the dissertation, any student who uses University facilities or confers with faculty about dissertation work must be officially enrolled for at least one hour of academic credit.

Justification: Neighboring universities including Univ. Florida, Georgia, North Carolina, and Virginia Tech do not have similar restrictions on use of dissertation research credits. Some USC PhD programs have requested a change in wording to not limit the number of credits of dissertation research that can be used in a program of study. This change would not require any existing program to modify their requirements. Although there was concern that some programs could eliminate all didactic course requirements, it was recognized that a program could not change current degree requirements listed in the Bulletin without Graduate Council approval.

The Council voted to approve the changes as amended.

3) Change requirements for thesis research credits from 'not more than 6' credits to 'not more than 9' credits. Proposed deleted wording is shown as strikethrough and proposed new wording is underlined.

Current	Proposed
Master of Arts and Master of Science **Course Requirements** For Master of Arts and Master of Science degrees, the minimum course requirements include 30 semester hours of graduate credit; not more than ~~6~~ hours of 799 (thesis preparation) may be used on a program of study.	Master of Arts and Master of Science **Course Requirements** For Master of Arts and Master of Science degrees, the minimum course requirements include 30 semester hours of graduate credit; not more than <u>9</u> hours of 799 (thesis preparation) may be used on a program of study.

Justification: This change provides greater flexibility for masters programs.

The Council voted to approve the changes.

11. Other Committee Reports

Dr. Trainer gave an update on the electronic bulletin project. Each unit is in the process of providing bulletin content to the new electronic format.
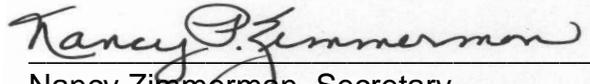
12. Old Business

No items reported.

13. New Business

No items reported.

14. Good of the Order

15. Adjournment

The meeting adjourned at 1:25p.m.

Nancy Zimmerman
Nancy Zimmerman, Secretary

c:
President Andrew A. Sorensen
Provost Mark P. Becker
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Thom Harman, University Publications
Nancy Floyd, Office of Institutional Assessment and Compliance