

Student Name

123 Address Lane, Columbia, SC 29201 | (123) 456-7890 | insertname@email.sc.edu

EDUCATION:

University of South Carolina, Columbia, SC

Anticipated Graduation: Month, YEAR

Insert Official Degree Title (Bachelor of Science, Mechanical Engineering)

GPA: #.##

Dean's List (# Semesters)

Insert Scholarships or Scholar Programs

PROFESSIONAL EXPERIENCE:

Insert Employer or Organization Name

Identify your position/title

Beginning Month, Year – End Month, Year

- Insert bulleted points that apply to the accomplishments from this project.
- Work to keep each bullet to 1 line, you can expand to 2 lines if necessary but maximize your space.
- Start with a strong action verb, include skills gained/problems solved and quantify information where possible.
- Focus on 3-6 bullets per Project. Identify any specific technology that you used relevant to the industry.
- List or identify results from project (including presentations to peers, faculty, staff or employers) and remember to QUANTIFY.

LEADERSHIP EXPERIENCE:

Insert Organization Name

Identify your position/title

Beginning Month, Year – End Month, Year

- Insert bulleted points that apply to the accomplishments from this project.
- Work to keep each bullet to 1 line, you can expand to 2 lines if necessary but maximize your space.
- Start with a strong action verb, include skills gained/problems solved and quantify information where possible.
- Focus on 3-6 bullets per Project. Identify any specific technology that you used relevant to the industry.
- List or identify results from project (including presentations to peers, faculty, staff or employers) and remember to QUANTIFY.

CLASSROOM AND GROUP EXPERIENCE:

Project Title, Position

COURSE NUMBER: Course Title

Semester Year

- Insert bulleted points that apply to the accomplishments from this project.
- Work to keep each bullet to 1 line, you can expand to 2 lines if necessary but maximize your space.
- Start with a strong action verb, include skills gained/problems solved and quantify information where possible.
- Focus on 3-6 bullets per Project. Identify any specific technology that you used relevant to the industry.
- List or identify results from project (including presentations to peers, faculty, staff or employers) and remember to QUANTIFY.

SKILLS

Programming Languages: Insert programming languages with which you have experience (C, C++, JAVA, Python, etc.)

Operating Systems: Insert operating systems with which you have experience

Tools: Insert software or other tools with which you have experience

Certifications: Insert any certifications you have earned